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ANUARY 25, 2010

## TOWN BOARD MEETING

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was called to order by Supervisor Robert Kelsch at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robert Kelsch, Council members: Jason Ruffell, Lori Eaton-Smith, Frank Robusto, Stephen Tobin, Superintendent of Highways Jerry Santangelo, Superintendent of Water Utilities Rodney Peets, Accountant Scott Erdeli and Town Clerk Debra DeMinck.

6 residents and visitors were present at portions of the meeting.

Mr. Kelsch led the Pledge of Allegiance.

**Revisions to the Agenda** - A motion was made by Mr. Kelsch, seconded by Mr. Tobin, to **approve the agenda as presented.** 5 Ayes 0 Nays MOTION CARRIED

**Comments From the Public** ó Mrs. Joan Stark updated the board on the Ontario Volunteer Emergency Squad (OVES) recording patient information electronically in the ambulance. This will increase billing capacity.

Mr. Ruffell asked for an update on the telephone at the corner of Ridge Road and Furnace Road. Mr. Tobin stated the telephone has been removed and only the telephone booth remains.

**Approval of Minutes** ó Mr. Kelsch asked for approval of the minutes of the January 11, 2010 Town Board meeting. A motion was made by Mr. Ruffell, seconded by Mr. Tobin, to **approve the minutes as presented.** 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** ó The Town Clerk received official notification that Atanas Restaurant, 476 Route 104 is renewing their alcoholic beverage license. A motion was made by Mr. Tobin, seconded by Mr. Ruffell, to **accept and file the correspondence.** 5 Ayes 0 Nays MOTION CARRIED

**Old Business** ó The board had a discussion on a general property maintenance code. The state property maintenance code gives Town Code Enforcement Officers the ability to act on the state code. The town will not need a separate property maintenance code. Mr. Kelsch will put together a flow chart for the board on the procedures to be followed.

**New Business** - A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **authorize the Superintendent of Highways to conduct the 2010 town wide Spring Cleanup on Thursday, May 13<sup>th</sup>, Friday, May 14<sup>th</sup> and Saturday, May 15, 2010 at the times and place set forth in memo #10-01 from the Superintendent of Highways.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **authorize the Superintendent of Highways to seek bids for the 2010 town wide Spring Cleanup on May 13, 2010 through May 15, 2010, and to authorize and direct the Town Clerk to post and publish a legal notice to bidders, as requested by the Superintendent of Highways in memo # 10-01.** 5 Ayes 0 Nays MOTION CARRIED

Item number 2 under new business was a request to purchase a new truck lift for the Highway Department shop at State Bid.

The Town Board had a discussion on the feasibility of purchasing a new truck lift and the other options that might be available. The Superintendent of Highways will supply the board with estimates on refurbishing the lift.

by Mrs. Smith, to adopt a **RESOLUTION** to establish Capital  
r main at Knickerbocker Road and Turner Street for a total  
requested by the Superintendent of Water Utilities in memo

**#02-2010. 5 Ayes 0 Nays RESOLUTION ADOPTED**

A motion was made by Mr. Ruffell, seconded by Mr. Tobin, to **approve the purchase of a Formax 6202 series folder/stuffer/sealer machine from Harris Computer Systems for an amount not to exceed \$9,345.00 as requested by the Superintendent of Water Utilities in memo #01-2010. 5 Ayes 0 Nays MOTION CARRIED**

**Reports by Town Board Members** ó Mr. Kelsch and Mr. Robusto attended a workshop for newly elected Town Officials. This was Mr. Kelsch's second time attending and he stated he learned more than the first time. Mr. Kelsch will try to have someone from the Comptrollers Office come and speak on time reporting for elected and appointed officials.

**Approval of Claims** ó A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **approve the abstract of claims for January 25, 2010 including vouchers #212 through #368 with a grand total of \$582,337.20 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED**

**Comments from the Public** ó None

**Executive Session** - A motion was made by Mr. Ruffell, seconded by Mr. Tobin, to **move into an executive session at 7:48 p.m. on a legal matter and a personnel matter pertaining to a specific person. 5 Ayes 0 Nays MOTION CARRIED**

**Reconvene** – 8:34 p.m.

**Adjourn** ó A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **adjourn at 8:35 p.m. 5 Ayes 0 Nays MOTION CARRIED**

Respectfully submitted,

Debra DeMinck  
Ontario Town Clerk

The above minutes will become official upon approval of the town board.