

JANUARY 24, 2011

ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Robert Kelsch at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robert Kelsch, Council members: Jason Ruffell, Lori Eaton-Smith, Frank Robusto, Michael Melino, Superintendent of Water Utilities Rodney Peets, Director of Parks and Recreation William Riddell, Accountant Paul Liess, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

4 residents and visitors were present at portions of the meeting.

Mrs. Smith led the Pledge of Allegiance.

Revisions to the Agenda - A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **approve the agenda with an addition under new business #9 – Contract for legal services and under policy – move the appointments to the appointment/resignation section.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – None

Approval of Minutes – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **approve the minutes of the January 9, 2011 Town Board workshop meeting and the January 10, 2011 Town Board organizational meeting as presented.** 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

New Business - A motion was made by Mrs. Smith, seconded by Mr. Robusto, to **accept the Ontario Public Library's report for the month of December as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mrs. Smith, to **accept the Economic Development report for the month of December as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mrs. Smith, seconded by Mr. Ruffell, to **accept the Director of Parks and Recreation report for the month of December as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mrs. Smith, to **accept the Superintendent of Water Utilities report for the month of December as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **appoint Gary Rose to the open Crew Chief position at the Water Utilities Department with a \$1.50 per hour increase per Union Contract, effective January 25, 2011 as recommended by the Superintendent of Water Utilities in memo #01-02.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **appoint Clyde Premo to the open Assistant Operator/Laborer position at the Water Utilities Department with a starting wage of \$16.61 per Union Contract, effective January 27, 2011 with a ninety day probationary period as recommended by the Superintendent of Water Utilities in memo #01-03.** 5 Ayes 0 Nays MOTION CARRIED

The motion to approve the second reading of Job Descriptions 4313.1AR (Clerk/Typist Building Department) and 4313.6AR (Secretary, Planning & Zoning Board of Appeals) and to adopt them was tabled until the next meeting to make a few additional changes.

A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **authorize the Supervisor to sign the contract for legal services for a specific matter to be provided by Hiscock & Barclay LLP, with offices in Buffalo and Rochester, for a rate not to exceed \$240.00 per hour.** 5 Ayes 0 Nays MOTION CARRIED

Budget Transfers/Adjustments – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **approve the budget transfers per the attached list.** 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **appoint Jason Coleman to the Planning Board to fill the remaining term of Michael Melino (2/1/11 – 12/31/2014).** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **appoint John Smith to the Zoning Board of Appeals for a five year term beginning February 1, 2011 through December 31, 2015.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Melino, to **appoint John Smith to the position of Chairman of the Zoning Board of Appeals for 2011.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **appoint Edward Kerkhoven to the position of Chairman of the Planning Board for 2011.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mrs. Smith, seconded by Mr. Ruffell, to **hire Matthew Luke as a Recreation Attendant for the Wayne Fitness Center at a starting rate of \$8.00 per hour with no benefits, starting January 15, 2011 as requested by the Director of Parks and Recreation.** 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Kelsch and Mrs. Stark met last week to see how ambulance services works in our community. They will be gathering information in the next few months and will present their findings to the board.

The Ontario Fire Department received its new fire truck.

The Public Officials Annual Conference was held last week with a training session on procedures to follow if a disaster were to happen in your community.

Approval of Claims – A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **approve the abstract of claims for January 24, 2011 including vouchers #3841 through #3907 and vouchers #28A through #83A (2011) with a grand total of \$122,565.64 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – Mrs. Joan Stark announced the EMS Advisory Council met last week. The radio control frequency program should be completed in the next few months. The radios will be transitioning frequencies in the next two weeks, starting from west to east.

Adjourn – A motion was made by Mrs. Smith, seconded by Mr. Ruffell, to **adjourn at 7:40 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.