

DECEMBER 12, 2011
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Kelsch at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robert Kelsch, Council members: Jason Ruffell, Lori Eaton-Smith, Frank Robusto and Michael Melino, Superintendent of Highways Jerry Santangelo, Building Inspector/Code Enforcement Officer Edward Collins, Superintendent of Water Utilities Rodney Peets, Director of Recreation & Parks William Riddell, Accountant Paul Liess, Library Director Sandra Hylen, Attorney for the Town Alan Knauf and Town Clerk Debra DeMinck.

Absent: Animal Control Officer Mark Plyter and Sole Assessor Christine Luteyn

22 residents and visitors were present at portions of the meeting.

Mrs. Smith led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Kelsch, seconded by Mr. Melino, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – Mr. James Switzer announced with the Bank of America closing in town this creates an opportunity for the board to look into using the space for town offices. He also noted that the new ESL ATM facility is now charging fees between credit unions and there is a need for a Bank of America ATM facility in town.

Supervisor Kelsch stated that there has been discussion among banks on the future availability of the Bank of America site.

He also commented that at the last meeting the reason used to move into executive session was not a permitted reason under the open meetings law. He left a letter with the Town Clerk to share with the board.

Approval of Minutes - Mr. Kelsch asked for approval of the minutes of the November 28, 2011 Town Board Meeting. A motion was made by Mr. Melino, seconded by Mr. Ruffell, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

Attorney for the Town Report – Mr. Knauf reviewed all the paperwork on the bond refunding last month.

Department Head Reports -

Supervisor's Financial Statement – A motion was made by Mr. Kelsch, seconded by Mr. Ruffell, to **accept the November 2011 Supervisor's Financial Statement as presented.** 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Water Utilities – A motion was made by Mr. Robusto, seconded by Mrs. Smith, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Highways – A motion was made by Mr. Kelsch, seconded by Mr. Melino, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Building Inspector/Code Enforcement Officer – A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Sole Assessor – A motion was made by Mr. Robusto, seconded by Mrs. Smith, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Ontario Public Library - A motion was made by Mrs. Smith, seconded by Mr. Robusto, to **accept the November 2011 Library report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Melino, seconded by Mr. Robusto, to **receive the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Dog Control Officer – A motion was made by Mrs. Smith, seconded by Mr. Robusto, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Robusto, seconded by Mr. Melino, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mrs. Smith, seconded by Mr. Ruffell, to **accept the November 2011 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – No meeting/No report

New Business – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **adopt the Town of Ontario 2012 holiday schedule as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **adopt the 2012 Town of Ontario monthly pay schedule as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **adopt the 2012 Town of Ontario hourly pay schedule as presented.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **adopt the 2012 Town of Ontario salaried pay schedule as presented.** 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mrs. Smith, seconded by Mr. Robusto, to **approve the hiring of John Brooks, personal trainer at the community center. He started November 30, 2011 at \$9.50 per hour, part time with no benefits.** 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Supervisor Kelsch spoke of a \$30,000 undercharge for worker's compensation from 2009. The board has the option of paying the money all at once or over a five year period. The State Comptroller audited our tax cap calculations last week and everything was fine. We are working on IT upgrades to get better high speed communication between the town hall and the water department.

Comments from the Public – Mr. Richard VanHoover bought up town vehicles going home. Mr. Kelsch responded that the board will be addressing this issue in the coming weeks when they update the employee handbook.

Mr. VanHoover also wanted to know if the highway department was going to be able to haul sludge to make revenue. Mr. Peets explained that he and the highway superintendent have discussed it. The highway department does not have a truck permitted to haul sludge at this time. Permits to haul sludge are not transferable from vehicle to vehicle.

Mr. Switzer was happy to see common software available to collect taxes anywhere in the county. Mr. Kelsch said the individual towns can opt not to use the county tax collection program.

Approval of Claims - A motion was made by Mr. Melino, seconded by Mr. Ruffell, to **approve the abstract of claims for December 12, 2011 including vouchers #3049 through #3198 and 3124A (3084-3092, 3142 used by accounting, 3108 & 3124 deleted) with a grand total of \$77,144.96 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

Workshop – Supervisor Kelsch explained the need for the employee handbook to be updated. Sections 100-400 have been revised and he would like to work on section 500 at the December 19th workshop.

Executive Session - A motion was made by Mr. Ruffell, seconded by Mr. Melino, to **move into executive session at 8:04 p.m. for collective bargaining negotiations per Article 14 of Civil Service Law.** 5 Ayes
0 Nays MOTION CARRIED

Reconvene – 8:46 p.m.

Supervisor Kelsch read the following statement: Based on the framework of the CSEA counter proposal, the board will instruct their representatives to move forward.

Adjourn - A motion was made by Mr. Robusto, seconded by Mrs. Smith, to **adjourn at 8:50 p.m.** 5 Ayes
0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.