

## RESERVATION INFORMATION

The Town of Ontario Parks and Recreation Department reserves the right to disapprove applicants based on their previous use of the facilities.

Failure to accurately disclose “type of event”, or any other information requested on the application, may result in the premature termination of your rental.

- Reservations will be accepted by telephone (315) 524-7447 or in person at the Parks and Recreation Department, located at 6551 Knickerbocker Road, one year prior to date of reservation for residents and ten months for non-residents.
- **All reservation must be paid and proper applications completed within ten (10) business days or they will be automatically cancelled.**
- Rental fees can be made by mail or in person, payable to Ontario Parks and Recreation. Reservations made less than twenty (20) days prior to rental date must be paid for in cash, money order or certified check.
- Refunds will be given only if cancellation is received by phone, or in writing, at least 14 days prior to rental date. All refunds are subject to a \$25.00 handling fee, which will be deducted from the original amount paid. Refunds may take up to seven (7) weeks to occur.

**ADULT ENTERTAINMENT IS PROHIBITED**



# Welcome to CASEY PARK

## Lodge and Open Air Pavilion Rental Information



*Owned and Operated by...*

*Town of Ontario  
Parks and Recreation  
Department  
6551 Knickerbocker Rd.*

## CASEY PARK General Park Information

Park Hours 7:30 am to Dusk  
Lodge and Pavilion Hours 10:00am to 9:00pm  
(Business meetings, seminars, workshops may gain earlier entry upon request)

### Seasonal Park Amenities

Beach / Swimming Spray Playground  
Paddle Boat Rentals Canoe Rental

### Park Amenities

Recreational Fields Playground  
Walking/Biking Trail Hiking Trail  
Restroom Facilities Fishing Area  
Enclosed Lodge Open Air Pavilion

### Location

Casey Park is located at 6551 Knickerbocker Road. It is 1 mile north of Route 104 in the Town of Ontario.



## GUIDELINES FOR FACILITY USE

- 1) **No Alcohol Allowed in Park**
- 2) **Adult Entertainment is Prohibited.**
- 3) Use of thumb tacks/tape is limited to tack strip.
- 4) During heating season, room temperature is controlled by thermostat regulation, **not by opening windows.**
- 5) It is the responsibility of the user to secure windows and doors before leaving.
- 6) Counters and tables must be protected by a hard surface (cutting board/hot plate) when used for cutting or placing hot objects on them.
- 7) Smoking is **PROHIBITED** in Casey Park Lodge.
- 8) Folding tables and chairs are for inside use only.
- 9) Balloons are not allowed in building. An additional charge will be assessed for balloons entangled in ceiling fan.
- 10) Use of amplification is not allowed without a permit.
- 11) Ashes from personal grills must be placed in an appropriate container and NOT emptied on the ground.
- 12) Use/throwing of rice in Casey Park Lodge is prohibited.
- 13) Domestic animals are not allowed in the Lodge.
- 14) Adults must accompany children to the beach and spray playground.
- 15) **All tables and chairs must be returned to their proper rack.**
- 16) **Refuse must be bagged, removed from your building/pavilion and placed in dumpster.**

# CASEY PARK

The Town of Ontario Parks and Recreation Department provides lodge and open air pavilion rentals at Casey Park, year round, for individuals, groups and organizations. Fees are based upon seating capacity, fixtures present and day of the week.

## OPEN AIR PAVILION & LODGE AMENITIES

### Lodge at Casey Park

- Seating Capacity - 120
- Residential Kitchen
- Interior/Exterior Restrooms
- Large Outdoor Patio Seating Capacity - 30
- Tables and Chairs
- Heated with Forced Air
- Large Outdoor Group Grill
- Picnic Tables

### Open Air Pavilion

- Seating Capacity - 60
- Picnic Tables
- Grills
- Restrooms Within Walking Distance

**FOR  
FURTHER INFORMATION  
PHONE (315) 524-7447  
www.ontariotown.org**

## INSTRUCTIONS FOR APPLICANTS

- ◆ **Applicants must be 21 years of age or older. Permit holder assumes responsibility for all damages to park property and for the conduct of the group, in compliance with the Town of Ontario Town Parks Law. Applicant MUST remain in attendance during the entire time of rental.**

### SPECIAL PERMITS / ADDITIONAL FEES

- ◆ Tent Permit - \$25.00 permit fee (proof of insurance may be required)
- ◆ Public Event / Large Scale Activity - These events require the use of two or more of the park facilities and require a special permit.
- ◆ Entertainment - Any and all entertainment requires a special permit. This includes but is not limited to performances using amplification.
- ◆ A minimum charge of **\$35.00** will be made for additional clean up required over and above that necessitated by normal use of facility.
- ◆ A **\$25.00** charge will be assessed for not returning tables and chairs to their proper rack.
- ◆ Picnic Fun Kits are available at the Parks and Recreation Department Office. Fun Kits include a soccer ball, football, volleyball, bases, kickball, Frisbee, whiffle ball & bat, horse-shoes and a bocce set all in a convenient carry bag. The cost of renting the kit is **\$9.00**.

## INDEMNIFICATION

The applicant shall indemnify and hold harmless the Town of Ontario from any and all claims that may arise as the result of the use of Casey Park Facilities by the applicant, all guests, invites or agents, including any and all costs to defend such which shall include, but are not limited to attorney's fees.

## TOWN OF ONTARIO TOWN CODE

The management of Casey Park operates within the framework of the "Code of the Town of Ontario" and the New York State Penal Law. Absence of any or all sections of the law, in this brochure, does not preclude the enforcement thereof.

## COMMERCIAL ACTIVITIES

No person shall commit any of the following acts within Casey Park without a written permit from the Director of Parks and Recreation or a named designee: post or display any sign, banner or advertisement of any kind within the park, engage in any business, trade, commercial transaction or any other activity within the park, involving sale of merchandise or services, or for which any fee, payment, donation or other consideration is required or requested except for duly authorized concession agreements or other agreements for park purposes which shall have been approved.

## RENTAL FEE SCHEDULE

### Residents

Pavilion	
Monday - Friday	No Charge
Saturdays and Sundays	\$25.00
\$25.00 security deposit is required	

### Casey Park Lodge

Monday - Friday	\$75.00
Saturdays and Sundays	\$125.00
\$50.00 security deposit and proper ID	



### Non-Residents

Pavilion	
Monday - Friday	\$25.00
Saturdays and Sundays	\$45.00
\$25.00 security deposit is required	

### Casey Park Lodge

Monday - Friday	\$125.00
Saturdays and Sundays	\$175.00
\$50.00 security deposit and proper ID	