



APPLICATION FOR A METERED PARKING WAIVER FOR PERSONS WITH SEVERE DISABILITIES



Instructions for completing this application are on page 2. Take the completed application to the issuing agent in the area where you live. Please bring your New York State driver license with you when you apply for the waiver.

INFORMATION ABOUT PERSON WITH DISABILITY — (Please print, and sign by the arrow.)

Form with fields for Last Name, First, M.I., Date of Birth, Address, Apt. No., City, State, Zip Code, Telephone No., Driver License Number, and checkboxes for license/permit status. Includes a signature line with an arrow pointing to the right.

MEDICAL CERTIFICATION—This section must be completed only by a Medical Doctor (MD) or Doctor of Osteopathy (DO).

The metered parking waiver is available to people who are severely disabled as defined in Vehicle and Traffic Law Section 404-a (see Part A) AND who also have a disability that hinders their ability to put payment into a parking meter (see Part B).

- Part A: Uses portable oxygen, Legally blind, Limited or no use of one or both legs, Unable to walk 200 ft. without stopping, Neuromuscular dysfunction that severely limits mobility, Class III or IV cardiac condition, Severely limited in ability to walk due to an arthritic, neurological or orthopedic condition, Restricted by lung disease to such an extent that forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than sixty mm/hg of room air at rest, Has a physical or mental impairment or condition not listed above which constitutes an equal degree of disability, and which imposes unusual hardship in the use of public transportation and prevents the person from getting around without great difficulty.

- Part B: Please certify that the severely disabled patient (as described in Part A) also has a severe disability that limits one or more of the following (check all that apply): Fine motor control of both hands, Ability to reach or access a parking meter due to use of a wheel-chair or other ambulatory device, Ability to reach a height of forty-two inches from the ground due to lack of finger, hand, or upper extremity strength or mobility.

Form with fields for MD/DO Name (Print/Type), Professional License No., MD/DO Address (Print/Type), Telephone No.

By signing this form I certify that this severely disabled patient (as defined by NYS Vehicle and Traffic Law Section 404-a) has a disability limiting one or more of the actions listed in Part B above. I understand that making a false statement or providing misinformation on an application to obtain or facilitate the receipt of a metered parking waiver for people with disabilities may result in a civil penalty ranging from \$250-\$1,000 and/or criminal prosecution and penalties.

Signature line with an arrow pointing to the right, labeled (MD/DO Signature) and (Date).

File Information (For Issuing Agent use Only)

MV-664MP No. Issued: \_\_\_\_\_ Date Issued: \_\_\_\_\_ MV-664 No. Issued: \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR A METERED PARKING WAIVER

The metered parking waiver is intended for use by those individuals whose severe disabilities make it extremely difficult to put payment into a parking meter when traveling alone. Any person who makes a false statement or gives information which is known to be false to a public official to obtain a metered parking waiver may be subject to a civil penalty of \$250-\$1,000 and possible criminal prosecution.

### STEP 1 - Metered Parking Waiver Requirements

In order to be eligible for the metered parking waiver, you must meet all of the following conditions:

1. Be a resident of New York State; and
2. Be a resident of the city, town, or village in which you are obtaining the waiver; and
3. Hold a valid New York State driver license; and
4. Are severely disabled as defined in Vehicle and Traffic Law Section 404-a (see Part A on page 1); and
5. Your severe disability as certified by a licensed physician limits one or more of the following:
  - a. Fine motor control in both hands; or
  - b. Ability to reach or access a parking meter due to use of a wheelchair or other ambulatory device; or
  - c. Ability to reach a height of 42 inches from the ground due to lack of finger, hand or upper extremity strength or mobility

Do you meet all of the requirements listed above in 1-5?

If No, you are not eligible for a metered parking waiver.

If Yes, continue on to Step 2.

### STEP 2 - Complete the section "Information About Person with Disability".

- Clearly print your personal information in the boxes provided.
- Print your New York State driver license number and expiration date in the space provided. Your driver license number is the 9 digit ID number located near your picture. The expiration date is printed in red on the bottom of the license. This number needs to be a date in the future.
- If you have license plates with the International Symbol of Access, check "Yes" and write your plate number in the space provided. If you do not have those plates, check "No".
- If you have a permanent (blue) parking permit for people with severe disabilities, check "Yes" and write the permit number in the space provided. The permit number is a 6 or 7 digit number printed in black along the top portion of the permit. If you do not have a permanent permit, check "No".
- Read the certification statement and sign the form in the space provided.

### STEP 3 - Have your doctor fill out the Medical Certification section.

- Bring the application form to your medical doctor or doctor of osteopathy. This form can only be filled out by a licensed physician or doctor of osteopathy, not a nurse practitioner, chiropractor, physician's assistant or podiatrist.
- The doctor should read Part A and read and fill out Part B by checking all of the disabilities that apply.
- The doctor should print his or her name, license number, address and telephone number in the space provided.
- The doctor must sign and date the form. (NOTE: Original signatures only.)

### STEP 4 - Bring your completed application to the issuing agent in the area where you live to receive a waiver.

Issuing agents are often the town, village or city clerk or the local police department. You can not obtain a metered parking waiver from any State or County Motor Vehicles office. Call your local city, town or village hall to find out where to apply for the waiver. If you are a resident of Nassau County, call (516) 227-7399 to find out where to apply.



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## METERED PARKING WAIVER INFORMATION

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[www.dmv.ny.gov](http://www.dmv.ny.gov)

Beginning January 14, 2008 a metered parking waiver is available to certain severely disabled drivers. This waiver allows the holder to park in a metered parking space without putting payment into the meter. The waiver will only be issued to people whose severe disability makes it extremely difficult to put payment into a parking meter. The eligibility and usage requirements were created by the addition of New York State Vehicle and Traffic Law Section 1203-h.

**New York City Residents:** New York State Vehicle and Traffic Law Section 1203-h does not authorize New York City (NYC) to issue metered parking waivers. Therefore, NYC will not be issuing metered parking waivers to its residents. Residents of NYC can contact the NYC Department of Transportation for further information.

### **About the Metered Parking Waiver**

The metered parking waiver allows the holder to park in a metered parking space in any city, town or village of New York State without paying the meter fee. This applies to all metered parking spaces, even those that are not reserved for persons with disabilities. However, there are certain restrictions that apply when using a metered parking waiver:

- The waiver holder must be driving the vehicle;
- The waiver holder must not be accompanied by a person who is able to put payment into a meter;
- The waiver holder must observe any time limits associated with metered parking spaces.

**Please note:** The metered parking waiver does not replace the parking permit or special license plates for the severely disabled. When parking in a space reserved for the disabled, the vehicle must display the parking permit or special plates. If you park in a space reserved for the disabled that has a parking meter, your vehicle must display the parking permit or plates **and** the metered parking waiver for you to legally park in that space and not pay the fee.

### **Eligibility for a Metered Parking Waiver**

In order to be eligible for a metered parking waiver, you must meet all of the requirements listed in numbers 1- 5 below:

1. Be a resident of New York State; **and**
2. Be a resident of the city, town, or village where you are applying for the waiver; **and**
3. Hold a valid, unexpired, New York State driver's license; **and**
4. Have a permanent, severe disability as defined in Vehicle and Traffic Law Section 404-a (see page 2 for the list of permanent, severe disabilities); **and**
5. Have a severe disability that limits one or more of the following:
  - Fine motor control in both hands; or
  - Ability to reach or access a parking meter due to use of a wheelchair or other ambulatory device; or
  - Ability to reach a height of 42 inches from the ground due to lack of finger, hand, or upper extremity strength or mobility

If you do not meet **all** of these requirements, you are **not eligible** for a metered parking waiver.

### **Applying for a Metered Parking Waiver**

**The Department of Motor Vehicles does NOT issue metered parking waivers.** The governing bodies of cities, towns and villages appoint an agent to issue the waivers. The waiver is issued by most city, town or village clerks, and some police departments. Call your local city, town or village hall to find out where to apply for the waiver.

To apply for the waiver, you must complete an *Application for a Metered Parking Wavier for Persons with Severe Disabilities* (form MV-664.1MP). You can get the application from the issuing agent or from the DMV web site at [www.dmv.ny.gov](http://www.dmv.ny.gov). Part of the application must be completed by a licensed physician to certify that you meet the criteria listed under item #5 above. A licensed physician is the ONLY medical professional who can certify that you meet the criteria. Agents will only issue a metered parking waiver if the application provides all of the information requested, including the applicant's signature, and the medical certification is correctly completed and signed by a licensed physician.

## What is a Permanent, Severe Disability?

An applicant for a metered parking waiver must have a disability covered by Section 404-a of the Vehicle and Traffic Law. This means the applicant must have one or more of the following impairments, disabilities or conditions that are permanent in nature and affect mobility.

- Use of portable oxygen;
- Legal blindness;
- Limited use, or no use, of one or both legs;
- Inability to walk 200 feet without stopping;
- A neuro-muscular dysfunction that severely limits mobility;
- A Class III or IV cardiac condition (American Heart Association standards);
- Severe limitation in the ability to walk due to an arthritic, neurological or orthopedic condition;
- Restriction because of lung disease to such an extent that forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than sixty mm/hg of room air at rest;
- Any other physical or mental impairment not previously listed which constitutes an equal degree of disability, and imposes unusual hardship in the use of public transportation and prevents the person from getting around without great difficulty.

These are the same requirements that individuals must meet to qualify for a permanent (blue) parking permit for people with disabilities or license plates for people with disabilities. So if you have been issued either a blue permit or plates for the disabled, you have a permanent, severe disability according to Section 404-a of the Vehicle and Traffic Law. However, in order to get a metered parking waiver, you must **also** have one or more of the disabilities listed under #5 in the section titled “Eligibility for a Metered Parking Waiver” on page 1.