MS4 Annual Report Cover Page
MCC form for period ending March 9, 2018

This cover page must be completed by the report preparer. Joint reports require only one cover page.

Choose one:

○ This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.
Name of MS4

TOWN OF ONTARIO

OR

○ This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)
Name of Single Entity

OR

○ This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.
Name of Coalition

SPDES ID

NYR20A

SPDES ID

NYR20A

SPDES ID

NYR20A

Cover Page 1 of 2
**MS4 Annual Report Cover Page**

MCC form for period ending March 9, 2018

Provide SPDES ID of each permitted MS4 included in this report.

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Cover Page 2 of 2
MS4 Municipal Compliance Certification (MCC) Form
MCC form for period ending March 9, 2018

Name of MS4: TOWN OF ONTARIO

Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-O-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

[Blank lines]
MS4 Municipal Compliance Certification (MCC) Form

Name of MS4: TOWN OF ONTARIO

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form).
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:
- O Principal Executive Officer/Chief Elected Official
- O Duly Authorized Representative
- O Local Stormwater Public Contact
- O Stormwater Management Program (SWMP) Coordinator
- O Report Preparer

FirstName: MARILEE STOLLERY
Title: STORMWATER MANAGEMENT OFFICER
Address: 6449 FURNACE ROAD
City: ONTARIO
State: NY
Zip: 14519
Phone: (315) 524-8111
County: WAYNE

MCC Page 2
MS4 Municipal Compliance Certification (MCC) Form
MCC form for period ending March 9, 2018

Name of MS4: TOWN OF ONTARIO

Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:
○ An Annual Report for a single MS4
○ A Single Entity (Per Part II.E of GP-0-10-002)
○ A Joint Report
  
  Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:
**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2018

Name of MS4: TOWN OF ONTARIO

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form).
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

**FirstName** FRANK  **MI**  **LastName** ROBUSTO

**Title** TOWN SUPERVISOR

**Address** 1850 RIDGE RD

**City** ONTARIO  **State** NY  **Zip** 14519

**eMail** SUPERVISOR@ONTARIOTOWN.ORG

**Phone** (315) 524-7105 x 100  **County** WAYNE

MCC Page 2
**Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name: F R A N K  
MI:  
Last Name: R O B U S T O  
Title: T O W N S U P E R V I S O R  
Signature:  
Date: 05/24/2018

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator  
Division of Water  
4th Floor  
625 Broadway  
Albany, New York 12233-3505
**MS4 Municipal Compliance Certification (MCC) Form**

**MCC form for period ending March 9, 2018**

Name of MS4: **TOWN OF ONTARIO**

SPDES ID: **NYR20A098**

### Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?  
- **Yes**  
- **No**

If Yes, complete information below.  
Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

<table>
<thead>
<tr>
<th>Partner/Coalition Name</th>
<th>ONTARIO - WAYNE STORMWATER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner/Coalition Name (con’t.)</td>
<td>COALITION</td>
</tr>
<tr>
<td>SPDES Partner ID - If applicable</td>
<td>NYR20</td>
</tr>
<tr>
<td>Address</td>
<td>480 N. MAIN ST</td>
</tr>
<tr>
<td>City</td>
<td>CANANDAIGUA</td>
</tr>
<tr>
<td>State</td>
<td>NY</td>
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<tr>
<td>Zip</td>
<td>14424</td>
</tr>
<tr>
<td>eMail</td>
<td></td>
</tr>
<tr>
<td>Phone</td>
<td>(585) 896 - 1450</td>
</tr>
</tbody>
</table>

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.?  
- **Yes**  
- **No**

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- **MM1** MULTIPLE TASKS
- **MM2** MULTIPLE TASKS
- **MM3**
- **MM4**
- **MM5**
- **MM6**

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.
# MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

---

**Name of MS4/Coalition:**

**SPDES ID:** NYR20A098

---

**Water Quality Trends**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s are contributed to this report?

---

1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.  
   
   If Yes, choose one of the following:
   
   - Report(s) attached to the annual report
   - Web Page(s) where report(s) is/are provided below

   Please provide specific address of page where report(s) can be accessed - not home page.

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</table>
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? __

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- Construction Sites
- General Stormwater Management Information
- Household Hazardous Waste Disposal
- Illicit Discharge Detection and Elimination
- Infrastructure Maintenance
- Smart Growth
- Storm Drain Marking
- Green Infrastructure/Better Site Design/Low Impact Development
- Other:

Other

2. Specific audiences targeted during this reporting period:

- Public Employees
- Contractors
- Residential
- Developers
- Businesses
- General Public
- Restaurants
- Industries
- Other:

Other

MCM 1 Page 1 of 4
3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- Construction Site Operators Trained
  - #Trained
- Direct Mailings
- Kiosks or Other Displays
- List-Serves
- Mailing List
- Newspaper Ads or Articles
- Public Events/Presentations
- School Program
- TV Spot/Program

### Printed Materials:

<table>
<thead>
<tr>
<th>Locations (e.g. libraries, town offices, kiosks)</th>
<th>#Distributed</th>
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<tbody>
<tr>
<td>TOWN HALL</td>
<td>100</td>
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<tr>
<td>LIBRARY</td>
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<td>Other</td>
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<tr>
<td>Web Page: Provide specific web addresses - not homepage. Continue on next page if additional space is needed.</td>
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<td><a href="http://WWW.ONTARIOTOWN.ORG/">WWW.ONTARIOTOWN.ORG/</a></td>
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<tr>
<td>WATERSHED.HTM</td>
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<tr>
<td><a href="http://WWW.OWSC.ORG">WWW.OWSC.ORG</a></td>
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MCM 1 Page 2 of 4
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: **TOWN OF ONTARIO**

SPDES ID: **NYR20AO98**

3. Web Page con't.: Provide specific web addresses - not home page.

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</table>
4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town pursued several public education opportunities through different departments within the town (i.e: Building, Water Utilities, Parks and Recreation and Highway) in cooperation with the Ontario-Wayne Stormwater Coalition.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

We are unable to measureable this goal. The public receives the notifications but rarely is any feedback received.

C. How many times was this observation measured or evaluated in this reporting period? 1

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?
   - Yes   ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
   - Yes   ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The town continues to cooperate with the Ontario-Wayne Stormwater Coalition to provide public outreach and education.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

**Name of MS4/Coalition**

**SPDES ID**

### Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? \_

1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

<table>
<thead>
<tr>
<th>Opportunity</th>
<th># Events</th>
<th># Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleanup Events</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Comments on SWMP Received</td>
<td></td>
<td>0</td>
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<tr>
<td>Community Hotlines</td>
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<td>Community Meetings</td>
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<td>Plantings</td>
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<td>Storm Drain Markings</td>
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<td>Stakeholder Meetings</td>
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<td>Volunteer Monitoring</td>
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<td>Other:</td>
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2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?

- Yes  
- No

<table>
<thead>
<tr>
<th>Medium</th>
<th># In List</th>
<th># Days Run</th>
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<tr>
<td>List-Serve</td>
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<td>Newspaper Advertising</td>
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<td>TV/Radio Notices</td>
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<td>Other: <a href="http://WWW.ONTARIO.TOWN.ORG">WWW.ONTARIO.TOWN.ORG</a></td>
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</table>

O Web Page URL: Enter URL(s) on the following two pages.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: **TOWN OF ONTARIO**

SPDES ID: **NYR20A098**

2. **URL(s) con't.**

   Please provide specific address(es) where notice(s) can be accessed - not home page.

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<td>WATERSHED/2016-2017ANNUALREPORT.PDF</td>
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018. If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

2. URL(s) con’t.:
   Please provide specific address(es) where notices can be accessed - not home page.

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   URL:
   
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   URL:
   
   URL:

MCM 2 Page 3 of 6
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office
  - Department: HIGHWAY DEPARTMENT
  - Address: 6449 FURNACE RD
  - City: ONTARIO
  - Zip: NY 14519
  - Phone: (315) 

- Library
  - Address: 1850 RIDGE RD
  - City: ONTARIO
  - Zip: NY 14519
  - Phone: (315) 

- Other
  - Address: 2200 LAKE RD
  - City: ONTARIO
  - Zip: NY 14519
  - Phone: (315) 

- Web Page URL:
  - WWW.ONTARIO.TOWN.ORG/
  - WATERSHED.HTM

Please provide specific address of page where report can be accessed - not home page.

- eMail
  - STOLLERY@ONTARIO.TOWN.ORG

MCM 2 Page 4 of 6
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

<table>
<thead>
<tr>
<th>Name of MS4/Coalition</th>
<th>TOWN OF ONTARIO</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPDES ID</td>
<td>NYR20A098</td>
</tr>
</tbody>
</table>

4.a. If this report was made available on the internet, what date was it posted? Leave blank if this report was not posted on the internet.  
05/30/2017

4.b. For how many days was/will this report be posted?  
365

If submitting a report for single MS4, answer 5.a. If submitting a joint report, answer 5.b.

5.a. Was an Annual Report public meeting held in this reporting period?  
If Yes, what was the date of the meeting?  
05/18/2017

If No, is one planned?  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
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</table>

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?  
If No, is one planned for each?  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
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<tbody>
<tr>
<td>O</td>
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</table>

6. Were comments received during this reporting period?  
If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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</table>
7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Annual Report was posted on the town website for the calendar year for public knowledge. The Highway department is also available to respond to public concerns that arise.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

There is no way to measure the effectiveness of this goal. No public comments were received during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

1

D. Has your MS4 made progress toward this measurable goal during this reporting period?

○ Yes  ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

○ Yes  ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Watershed department will continue to assist the public with any stormwater issues that arise in our town.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

**Minimum Control Measure 3. Illicit Discharge Detection and Elimination**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. Enter the number and approx. percent of outfalls mapped: 224 # 100%

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)?

3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- Auto Recyclers
- Building Maintenance
- Churches
- Commercial Carwashes
- Commercial Laundry/Dry Cleaners
- Construction Vehicle Washouts
- Cross-Connections
- Distribution Centers
- Food Processing Facilities
- Garbage Truck Washouts
- Hospitals
- Improper RV Waste Disposal
- Industrial Process Water
- Other:

- Landscaping (Irrigation)
- Marinas
- Metal Plateing Operations
- Outdoor Fluid Storage
- Parking Lot Maintenance
- Printing
- Residential Carwashing
- Restaurants
- Schools and Universities
- Septic Maintenance
- Swimming Pools
- Vehicle Fueling
- Vehicle Maint./Repair Shops
- None

- Sewersheds:
3.b. What types of illicit discharges have been found during this reporting period?

- Broken Lines From Sanitary Sewer
- Cross Connections
- Failing Septic Systems
- Floor Drains Connected To Storm Sewers
- Illegal Dumping
- Other: [ ] None

4. How many illicit discharges/potential illegal connections have been detected during this reporting period? [ ] 0

5. How many illicit discharges have been confirmed during this reporting period? [ ] 0

6. How many illicit discharges/illegal connections have been eliminated during this reporting period? [ ] 0

7. Has the storm sewershed mapping been completed in this reporting period? [ ] Yes [ ] No
   If No, approximately what percent was completed in this reporting period? [ ] 100 %

8. Is the above information available in GIS? [ ] Yes [ ] No
   Is this information available on the web? [ ] Yes [ ] No
   If Yes, provide URL(s):
   Please provide specific address of page where map(s) can be accessed - not home page.
   URL
   URL
   URL
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

8. URL(s) con’t.:
   Please provide specific address of page where map(s) can be accessed - not home page

   URL
   
   URL
   
   URL
   
   URL
   
   URL

9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report?  
   ☐ Yes  ☐ No

10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law?  
    ☐ Yes  ☐ No  ☐ NT

11. What percent of staff in relevant positions and departments has received IDDE training?  
    ☐ 50%
12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The town inspected 100% of our outfalls for GIS identification during this reporting period.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

There were no illegal connections identified during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

2

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes  No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes  No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The town has a program in place to measure outfall inspections. The town performs dry weather flow inspections on a regular basis.
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

**Minimum Control Measures 4 and 5. Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? [ ]

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?

- Yes [ ]
- No [ ]

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?

- Yes [ ]
- No [ ]
- NT [ ]

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

- 09/2004 [ ]
- 03/2006 [ ]
- NT [ ]

2. Does your MS4/Coalition have a SWPPP review procedure in place?

- Yes [ ]
- No [ ]

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

   [ ] 6

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?

- Yes [ ]
- No [ ]
- NT [ ]

If Yes, how many public comments were received during this reporting period?

   [ ] 0

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?

- Yes [ ]
- No [ ]
6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

<table>
<thead>
<tr>
<th>Action</th>
<th>Number</th>
<th>Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notices of Violation</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Stop Work Orders</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Criminal Actions</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Termination of Contracts</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Administrative Fines</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Civil Penalties</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Administrative Orders</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Enforcement Actions or Sanctions</td>
<td>0</td>
<td>No Authority</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 6

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 6

3. What percent of active construction sites were inspected during this reporting period? 100%

4. What percent of active construction sites were inspected more than once? 0%

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

6. cont.:
Submit additional pages as needed.

- MS4/Coalition Office
  Department: HIGHWAY DEPARTMENT
  Address: 6449 FURNACE RD
  City: ONTARIO
  Zip: NY 14519
  Phone: (315)---

- Library
  Address: 1850 RIDGE RD
  City: ONTARIO
  Zip: NY 14519
  Phone: (315)---

- Other
  Address: 2200 LAKE RD
  City: ONTARIO
  Zip: NY 14519
  Phone: (315)---

- Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.
  URL: WWW.ONTARIO.TOWN.ORG/
  URL: WATERSHED.HTM
  URL: 
  URL: 

MCM 4 Page 2 of 3
MS4 Annual Report Form
This report is being submitted for the reporting period ending March 9, 2018.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

All projects are reviewed by the Building department, Planning Board, Town Engineer and Stormwater Management Officer to ensure compliance with the town's Stormwater Management requirements where applicable.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

There have been no issues related to soil and stormwater runoff impasses due to construction projects taking place within the town's plan review.

C. How many times was this observation measured or evaluated in this reporting period? 4 0
(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
   - Yes  O No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
   - Yes  O No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The town will continue to review all projects as submitted and address any issues that arise.

MCM 4 Page 3 of 3
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):
- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? [ ]

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

<table>
<thead>
<tr>
<th>Practice Type</th>
<th># Inventoried</th>
<th># Inspections</th>
<th># Times Maintained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternative Practices</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Filter Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infiltration Basins</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Channels</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ponds</td>
<td>3</td>
<td>7</td>
<td>3</td>
</tr>
<tr>
<td>Wetlands</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance?  O Yes  O No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

- Building Codes
- Overlay Districts
- Zoning
- None
- Watershed Plans
- Other:

  LAND DEVELOPMENT REGULATIONS

MCM 5 Page 1 of 3
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: **TOWN OF ONTARIO**

SPDES ID: **NYR20A098**

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
   - ○ Yes  ● No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
   - ○ Yes  ● No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
   - ○ Yes  ● No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?
   - 3

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impact Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?
   - 100%

---

DRAFT
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The town identified and inspected stormwater management facilities.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

It was observed during the inspections that the facilities within the town were working properly.

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

1

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes  No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes  No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The town will continue to inspect Stormwater Management Facilities as per the towns SWMP plan.

MCM 5 Page 3 of 3
**Minimum Control Measure 6. Stormwater Management for Municipal Operations**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4's contributed to this report? [ ]

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program (SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to:
   1. Determine the sources of pollutants potentially generated by the permittee's operations and facilities;
   2. Evaluate the effectiveness of existing programs;
   3. Identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<table>
<thead>
<tr>
<th>Operation/Activity/Facility</th>
<th>Addressed in SWMP?</th>
<th>years?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Bridge Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Winter Road Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Salt Storage</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Solid Waste Management</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>New Municipal Construction and Land Disturbance...</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Right of Way Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Marine Operations</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Hydrologic Habitat Modification</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Parks and Open Space</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Municipal Building</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Stormwater System Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Vehicle and Fleet Maintenance</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
<tr>
<td>Other</td>
<td>• Yes</td>
<td>• Yes</td>
</tr>
</tbody>
</table>
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept)
  - # Acres: 5

- Streets Swept (Number of miles X Number of times swept)
  - # Miles: 48

- Catch Basins Inspected and Cleaned Where Necessary
  - #: 269

- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary
  - #: 6

- Phosphorus Applied In Chemical Fertilizer
- Nitrogen Applied In Chemical Fertilizer
- Pesticide/Herbicide Applied
  (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth)

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

4. What was the date of the last training?
   08/22/2017

5. How many municipal employees have been trained in this reporting period?

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?
   100%
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018

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Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR20A098

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The various departments within the town have different responsibilities for stormwater management. The Highway department maintains the roadside drainage systems and town owned pavements on a yearly basis.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

There were no impacts relative to stormwater during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

1 (ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

● Yes ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

● Yes ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The town departments will continue to practice good housekeeping and maintenance activities in regards to stormwater management.

MCM 6 Page 3 of 3
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018. If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

### Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):
- [ ] On behalf of an individual MS4
- [ ] On behalf of a coalition

How many MS4s contributed to this report?  

MS4s must answer the questions or check NA as indicated in the table below.

<table>
<thead>
<tr>
<th>MS4 Description</th>
<th>Answer</th>
<th>Check NA</th>
<th>(POC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NYC EOH Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,2,3,4,5,6,7a-d,8a,8b,9</td>
<td>10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,2,3,4,7a-d,8a,8b,9</td>
<td>5,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,2,7a-d,8a,8b,9</td>
<td>3,4,5,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Onondaga Lake Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Greenwood Lake Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>Oyster Bay</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,7a-d,9,10,11,12</td>
<td>2,3,5,6,8a,8b</td>
<td>Pathogens</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,7a-d,9,10,11,12</td>
<td>2,3,5,6,8a,8b</td>
<td>Pathogens</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,7a-d,9</td>
<td>2,3,5,8a,8b,10,11,12</td>
<td>Pathogens</td>
</tr>
<tr>
<td><strong>Peconic Estuary</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,7a-d,8a,9,10,11,12</td>
<td>2,3,5,6,8b</td>
<td>Pathogens and Nitrogen</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,7a-d,8a,9,10,11,12</td>
<td>2,3,5,6,8b</td>
<td>Pathogens and Nitrogen</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,7a-d,8a</td>
<td>2,3,5,8b,10,11,12</td>
<td>Pathogens and Nitrogen</td>
</tr>
<tr>
<td><strong>Osawana Lake Watershed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,4,6,7a-d,8a,9</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,4,6,7a-d,8a</td>
<td>2,3,5,8b,10,11,12</td>
<td>Phosphorus</td>
</tr>
<tr>
<td><strong>11.17 Embayments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Land Use</td>
<td>1,2,3,4,7a-d,9,10,11,12</td>
<td>5,6,8a,8b</td>
<td>Pathogens</td>
</tr>
<tr>
<td>Traditional Non-Land Use</td>
<td>1,2,3,4,7a-d,9,10,11,12</td>
<td>5,6,8a,8b</td>
<td>Pathogens</td>
</tr>
<tr>
<td>Non-Traditional</td>
<td>1,2,3,4,7a-d,9</td>
<td>5,6,8a,8b,10,11,12</td>
<td>Pathogens</td>
</tr>
</tbody>
</table>

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.  

Estimate what percentage was mapped in this reporting period.

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Additional BMPs Page 1 of 3
**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2018.

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

| Name of MS4/Coalition | TOWN OF ONTARIO |
| SPDES ID               | NYR20A098      |

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?  
   - [ ] 0%

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

7b. How many projects have been sited in this reporting period?  
   - [ ] 0

7c. What percent of the projects included in 7b have been completed in this reporting period?  
   - [ ] 0%

7d. What percent of projects planned in previous years have been completed?  
   - [ ] 0%
   - [ ] No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands?  
   - [ ] Yes  
   - [ ] No  
   - [ ] N/A
MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2018.
If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: TOWN OF ONTARIO

SPDES ID: NYR 20A 098

9. Has your MS4/Coalition developed and implemented a program of native planting?
   ○ Yes  ○ No  ○ N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?
    ○ Yes  ○ No  ○ N/A

11. Does your MS4/Coalition have a pet waste bag program?
    ○ Yes  ○ No  ○ N/A

12. Does your MS4/Coalition have a program to manage goose populations?
    ○ Yes  ○ No  ○ N/A
Marilee Stollery

From: Kim Boyd <kboyd@bmepc.com>
Sent: Wednesday, May 02, 2018 10:11 AM
To: Marilee Stollery
Subject: MS4 Annual Reports Comments and Questions
Attachments: Pages MCM 4-5 Page 1 and 2.pdf

Marilee,

Thanks for filling out the Annual Report. Sorry to give you more homework but I had a few comments and questions for you:

1. MCC Page 2: You can check the circle for Principal Executive Officer/Chief Elected Official (middle of page)
2. MCC Page 3: You can check “Yes” to Legally Binding Agreement in accordance with GP… (middle of page)
3. MCC Page 4: Can you email or mail to me a color copy of the page with the Town Supervisor’s signature in Blue Ink? Not until after Public meeting - Report for
4. The report is missing 2 pages: MCM 4/5 Pages 1 & 2. I have attached the two pages just in case they were deleted from your original file. Please complete and email back to me.
5. MCC 5 Page 2 of 3: Question 4a: Check “No”. Although the Coalition is a group of MS4s working together, we are not considered a regional/watershed wide planning effort.
6. MCC 5 Page 2 of 3: Question 4d: “How many stormwater management practices have been implemented as part of this system in this reporting period?” Were there any permitted bioretention areas, infiltration basins, stormwater ponds, etc. built by developers over the past year in the Town that are now functioning/discharging?
7. MCC 5 Page 2 of 3: Question 5: “What percent of municipal officials/MS4 Staff responsible for program implementation attended training on Low Impact Development, Better Site Design, and other Green Infrastructure principles in this reporting period?” Did MRB conduct any training for your planning or zoning board on this topic? Has your Code Enforcement Officer received any training at any local conferences? Have you checked with your planning, town or zoning board members to see if they have received any outside training on this topic during any annual conferences that they may have attended?

I’m taking a poll, would you find it helpful to dedicate a meeting to reviewing the annual report in February or March of next year (prior to submission)? Also, would you find it helpful if you had a one or two page check list to update on a quarterly basis (versus trying to obtain these numbers at the end of the year)?

Thanks again!

Kimberly D. Boyd, CPESC, CPSWQ, CPMSM

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