

**JUNE 13, 2016**  
**ONTARIO TOWN BOARD MEETING**

A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Superintendent of Highways Marilee Stollery, Code Enforcement Officer Charlie DeMinck, Director of Recreation & Parks William Riddell, Accountant Paul Liess, Sole Assessor Melissa Halstead, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

Absent: Acting Superintendent of Water Utilities Stephen Johnville

5 residents and visitors were present at portions of the meeting.

Mr. DeMinck led the Pledge of Allegiance.

**Approval of the Agenda** – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to **approve the agenda as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Comments from the Public** – None

**Approval of Minutes** - Mr. Smith asked for approval of the minutes of the May 23, 2016 Town Board Meeting. A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to **approve the minutes as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** – None

**Attorney for the Town Report** – None

**Department Head Reports -**

**Supervisor's Financial Statement** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **accept the May 2016 Supervisor's Financial Statement as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Water Utilities** – A motion was made by Mr. Smith, seconded by Mr. Leszyk, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Highways** – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Code Enforcement Officer** – A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Sole Assessor** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Ontario Public Library** - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **accept the May 2016 Library report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Ontario Town Court** – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to **receive the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Animal Control Officer** – A motion was made by Mr. Smith, seconded by Mr. Catalano, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Economic Development Department** - A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Director of Recreation & Parks** – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **accept the May 2016 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

**Watershed Management Advisory Council** – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the May 2016 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**New Business** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize Justice Higgins and Justice Sucher to attend the NYS Magistrates Association Annual Conference to held in Lake Placid, NY from September 25-28, 2016 and Court Clerks Dawn Yantch and Sara DeMay to attend the NYS Association of Magistrates Court Clerks Annual Conference in Binghamton, NY from September 25-28, 2016 with all necessary and actual expenses to be a town charge not to exceed \$3,800 from budget code A1110.4 as requested from the Town Justices in a memo dated May 25, 2016. The Judges receive partial reimbursement for mileage and a portion of one night's lodging from New York State after completion of the conference. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Robusto, to accept a \$1,500 grant from the Robert G. Boehmler Community Foundation to help support the Summer Concert Series. It will be deposited into budget code A7140.4 as requested by the Director of Parks and Recreation in memo 26-2016. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Robusto, to approve amending the fee schedule to add \$5.00 for an unlicensed dog enumeration fee. This added fee would be used when conducting a dog census. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to surplus the list of items submitted by the Director of Parks and Recreation in memo PR29-2016. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Catalano, to authorize the purchase of new playground equipment from Miracle Recreation Equipment Company for \$32,234.37 and approve hiring Park and Play Professional Installation Inc. for an amount not to exceed \$4,000 for the advisor/installer of the playground. The Town Board acknowledges the generous donation of \$32,234.37 by the Friends of the Park and the rest of the monies needed, \$9,017, would come from the Parkland Development Fund (T-37) as requested by the Director of Parks and Recreation in memo PR28-2016. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve amending the fee schedule with the addition of a \$125.00 sign permit fee under Part F; section 8 to cover the cost of the individual business sign and labor needed for the town owned sign located on the south east corner of Route 104 and Knickerbocker Road. The Director of Parks and Recreation recommends limiting the eligible businesses to those within the BID (Business Improvement District).

After a brief discussion by board members and William Riddell;

A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to table the motion until the next business meeting, allowing Mr. Riddell to write up a policy that limits the businesses to those located within the BID (Business Improvement District) and Knickerbocker Road. Mr. Ruffell would like to discuss this at the BID meeting on June 14<sup>th</sup>. 5 Ayes 0 Nays MOTION CARRIED

**Appointments/Resignations** –A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to approve the list of seasonal employees and their rates of pay for the Parks and Recreation department as requested by the Director of Parks and Recreation in memo 27-2016. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to **approve the designation of Charles DeMinck to Permanent Code Enforcement Officer after successfully passing the Code Enforcement Officer exam.** 5 Ayes 0 Nays MOTION CARRIED

**Reports by Town Board Members** – Supervisor Smith reported that Dale Mead, Director of Wayne County Probation and an Ontario resident, had serious health issues last week and hopefully is on the road to recovery.

Mr. Catalano attended his first County Planning Board meeting and gave an update.

Mr. Ruffell is attending the BID meeting on Tuesday and the Three Board meeting on Thursday evening.

Mr. Robusto dropped off brochures at the Library for the annual Community Art Project at the Greenway on Ontario Center Road.

Mr. Leszyk thanked fellow board members and Business Manager Paul Liess for all their help with union negotiations.

**Comments from the Public** – Two residents expressed concern with the Superintendent of Water Utilities being suspended with pay and when was the issue going to be resolved. The Supervisor stated that according to Civil Service they must be paid unless charges are going to be filed within thirty days and he hoped to have the matter concluded within thirty days.

An outside agency was hired to conduct a limited review of water usage accounting.

The residents asked if the audit report would be made public and Supervisor Smith stated absolutely.

Spring cleanup was brought up and Supervisor Smith would like to bring it back to the board for discussion.

**Approval of Claims** - A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to **approve the abstract of claims for June 13, 2016 including vouchers #1266 through #1431(1310-1314, 1324, and 1345 used by the Business Office) with a grand total of \$179,756.58 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

**Executive Session** - A motion was made by Mr. Smith, seconded by Mr. Leszyk, to **move into an executive session at 8:15 p.m. for contract negotiations and a personnel matter pertaining to a particular person leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension.** 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 9:42 p.m.

**Adjourn** - A motion was made by Mr. Smith, seconded by Mr. Robusto, to adjourn at 9:43 p.m.  
5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck  
Ontario Town Clerk

The above minutes will become official upon approval of the town board.