JUNE 12, 2017
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Interim Code Enforcement Officer Brian Smith, Interim Superintendent of Water Utilities Steve Johnville, Director of Recreation & Parks William Riddell, Business Manager Paul Liess, Sole Assessor Melissa Halstead and Town Clerk Debra DeMinck.

Absent: Superintendent of Highways Marilee Stollery

11 residents and visitors were present at portions of the meeting.

Mr. Brian Smith led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes – Mr. Smith asked for approval of the minutes of the May 22, 2017 Town Board Meeting. A motion was made by Mr. Leszyk, seconded by Mr. Robusto, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

Department Head Reports -
Supervisor’s Financial Statement – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the May 2017 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Water Utilities – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Highways – A motion was made by Mr. Smith, seconded by Mr. Leszyk, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Code Enforcement Officer – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Sole Assessor – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to receive the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Animal Control Officer – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the May 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED
New Business – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to authorize the Supervisor to advertise for two part time Building Department positions – Fire Marshall and Code Enforcement Officer – with the hourly rate to be determined, no benefits, with variable hours not to exceed 20 hours per week. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize Justice Paul Sucher to attend the NYS Magistrates Association Annual Conference at Turning Stone Resort, Verona, NY, from October 15, 2017 thru October 18, 2017. The Court is also requesting authorization for Court Clerks, Dawn Yantch and Sara DeMay, to attend the NYS Association of Magistrates Court Clerks Annual Conference at the Tamarack Club Hotel in Ellicottville, NY from September 24, 2017 thru September 27, 2017 with all actual and necessary expenses to be a town charge not to exceed $3,000.00 for both conferences. Also, Judges receive reimbursement for mileage and a portion of one night’s lodging from NYS after completion of the conference. This is budgeted from A1110.4 – training. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the custodian, Joe Dickinson, to receive a pay increase of $1.00 per hour, from $10.30 to $11.30 retroactive to June 1, 2017 and effective December 1, 2017 his hourly pay will increase to $12.30 per hour, no benefits, upon satisfactory review of his performance by the Building Department Head. He will clean Town Hall, the Court House, Parks & Recreation and the Highway office as recommended by the Building Department in memo 17-18. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to authorize the purchase of 30 -5/8” water meters and 6-2” water meters from Badger meter at a cost not to exceed $6,788.28 from budget code F8334.4. These are for new houses and replacement meters do not register. This is requested by the Interim Water Superintendent in a memo dated June 12, 2017. 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to affirm the appointments of two seasonal employees at the Highway Department, Stephen E. Miller and Timothy J. Halstead, to supplement the workforce for the summer. They will assist with road work and watershed work. They will begin work Thursday, June 15, 2017 to November 1, 2017 at $12.00 per hour, 40 hours per week, with no benefits as requested by the Superintendent of Highways in memo #17-10. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Leszyk, to affirm the hiring of Gregory Gora to fill the MS4 Intern position. The position was approved by the town board at its January 23, 2017 meeting to assist with the mapping project as part of the grant received. Gregory will be working 40 hours per week starting May 22, 2017 through August 31, 2017 at $12.00 per hour to be charged to Drainage Fund SD8540.1. as stated by the Highway Superintendent in memo 17-10. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the resignation of Nicole Yonker as the Building Department clerk as of June 20, 2017 and to amend the memo to hire her as a part-time consultant as needed up to a maximum of 20 hours per week from June 21, 2017 to September 30, 2017 at $24.00 per hour with no benefits as requested by the Supervisor in memo 17-18. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to hire Bryan Short as seasonal labor for water/sewer operations and any other department as needed. His dates of employment are June 13, 2017 to no later than September 1, 2017 for an average of 40 hours per week at $12.00 per hour, with no
benefits. This is recommended by the Supervisor in memo 17-21. 4 Ayes 0 Nays 1 Abstention (Leszyk)
MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to appoint Brian Smith as Interim Code Enforcement Officer/Building Department Head and to amend the conditions of his offer in memo 17-20 to state his health care benefits under the Blue Collar CBA will continue until December 31, 2017 as recommended by the Supervisor. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to hire Robert Graham Jr. as Maintenance Worker/Helper per Town Job Description 4313.3AR. This is part time, non-union, a maximum of 20 hours per week, no benefits, at $15.00 per hour reporting to the Building Department Head for duties and responsibilities effective June 13, 2017 as recommended by the Supervisor in memo 17-22. 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Catalano gave an update on the County Planning Board meeting.

Mr. Smith, Mr. Leszyk and the Interim Water Superintendent met with a company to determine what to do with the town’s water tower. They gave an estimate of approximately $700,000 to repair and the board is considering all options and needs more information to move forward.

The Comptroller’s Audit is still going on.

Mr. Robusto talked about the community art project, A Horse of a Different Color, and urged everyone to take a walk at the Greenway and view the collection of sawhorses.

Mr. Leszyk gave an update on the Justice Court and mentioned that the Planning and Zoning Boards are very busy.

Condolences were extended to the family of Donald Shears who passed away last week. Don was a Town Board member and former Ontario resident.

Approval of Claims – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the abstract of claims for June 12, 2017 including vouchers #1148 through #1313 (1175, 1176, 1198-1201 and 1253 used by the Business Office) with a grand total of $102,565.79 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

Executive Session - A motion was made by Mr. Smith, seconded by Mr. Ruffell, to move into an executive session at 8:10 p.m. for personnel matters for several people on matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:29 p.m.

Adjourn - A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to adjourn at 9:30 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk
The above minutes will become official upon approval of the town board.