A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Superintendent of Highways Marilee Stollery, Interim Code Enforcement Officer Brian Smith, Town Engineer Adam Cummings, Director of Recreation & Parks William Riddell, Attorney Richard Williams and Town Clerk Debra DeMinc. Absent: Business Manager Paul Liess and Sole Assessor Melissa Halstead 14 residents and visitors were present at portions of the meeting.

Supervisor Smith called for a moment of silence to honor the memory of September 11, 2001.

Mr. Cummings led the Pledge of Allegiance.

**Approval of the Agenda** – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the agenda with the addition of updated documents for the Solar Array under Attorney business. 5 Ayes 0 Nays MOTION CARRIED

**Approval of Minutes** - Mr. Smith asked for approval of the minutes of the August 28, 2017 Town Board Meeting. A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the minutes with a corrected adjourn time. 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** – Town Clerk announced an event being held at the Library on Wednesday, September 20th at 6:30 on Terrorism in the Rochester area. Call the library or register on line to reserve your seat.

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept and file the correspondence. 5 Ayes 0 Nays MOTION CARRIED

**Attorney for the Town Report** – The Attorney gave a brief summary of the three updated and amended documents that need to be signed by the Supervisor. Due to GroSolar refinancing 14 of their projects with Key Bank, Key Bank wanted all the documents to have the same language. The Attorney went over all the documents to make sure they were sound for the Town.

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize the Supervisor to sign the Consent & Agreement, the Estoppel and Amendment #2 to the Solar Power Purchase Agreement. 4 Ayes 1 Nay (Robusto) MOTION CARRIED

Mr. Robusto didn’t have a chance to read the documents before the meeting, therefore felt he couldn’t vote in the affirmative.

**Department Head Reports** -

**Supervisor’s Financial Statement** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the August 2017 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Water Utilities/Town Engineer** – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to accept the August 2017 report amended to include Mr. Cummings name and title. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Highways** – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Code Enforcement Officer** – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED
Sole Assessor – No report, Assessor on vacation.

Ontario Town Court – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to receive the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Animal Control Officer – A motion was made by Mr. Smith, seconded by Mr. Catalano, to accept the August 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Old Business – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to authorize the Supervisor to sign the NFP telecom contract for town-wide upgrade of telephony and connectivity for an amount of $54,335.00 with approximately $22,947.85 from H68 (Town Hall/Library project) and H81 (Town Hall/Library Cooling Tower project) which will be closed and the monies transferred and $31,387.15 from the 2017 operational fund. This is compliant with Town Policy 4051 (Purchasing). 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the Fueling System from The Pump Doctor, Eden, NY (Gasboy Topkat Plus System) and computer upgrade at the Highway Department for an amount not to exceed $15,801.84 with an IT assessment completed per the motion of a Town Councilman on August 28, 2017. 4 Ayes 1 Nay (Robusto) MOTION CARRIED

New Business – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the reconstruction of the South Town Parking Lot. This will include: milling and removing existing asphalt and installing new asphalt as well as striping upon completion. The Highway Superintendent is recommending All County Construction, 5724 Eddy Ridge Road, Williamson, for a cost not to exceed $40,000 from various budget codes as recommended in memo 17-17. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to amend the Water Utilities vehicle purchase request approved on August 14, 2017 for an amount not to exceed $26,251.32, to Genesee Valley Ford LLC for a 2018 Ford Escape SE for an amount not to exceed $21,853.90, on a mini bid, as requested by the Superintendent of Water/Town Engineer in a memo dated September 7, 2017. 4 Ayes 1 Nay (Catalano) MOTION CARRIED

Supervisor Smith announced the 2017 budget schedule for the 2018 Town Budget.

Reports by Town Board Members – Mr. Catalano gave an update on the County Planning Board meeting. He also stated that he has heard from residents that they don’t know what is going on at Casey Park because they don’t advertise like they used to. He had a mailing from the Town of Walworth that had business advertising and the Director of Parks and Recreation will look into it.

Mr. Smith stated the PESCH inspection, which is long overdue, is going well. The Town Board meeting scheduled for October 9th, Columbus Day, is moved to Tuesday, the 10th due to the holiday and Town Offices being closed.
He would like to discuss at the next workshop meeting modifying Town Code to allow commercial solar arrays in other than industrial areas.
Moody’s credit report is out and the town is doing well with an AA2 rating.

Mr. Leszyk gave an update on the upcoming Planning Board meeting.

**Approval of Claims** - A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the abstract of claims for September 11, 2017 including vouchers #2081 through #2214 (2081-2086 used by the Business Office) with a grand total of $63,847.43 and to authorize the Supervisor to issue payments for same.  
5 Ayes 0 Nays MOTION CARRIED

**Executive Session** - A motion was made by Mr. Smith, seconded by Mr. Leszyk, to move into an executive session at 8:36 p.m. for collective bargaining. 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 9:12 p.m.

**Adjourn** - A motion was made by Mr. Smith, seconded by Mr. Leszyk, to adjourn at 9:13 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck  
Ontario Town Clerk

The above minutes will become official upon approval of the town board.