AUGUST 14, 2017
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Superintendent of Highways Marilee Stollery, Interim Code Enforcement Officer Brian Smith, Superintendent of Water/Town Engineer Adam Cummings, Director of Recreation & Parks William Riddell, Business Manager Paul Liess, Sole Assessor Melissa Halstead and Town Clerk Debra DeMinck.

16 residents and visitors were present at portions of the meeting.

Mr. TeWinkle led the Pledge of Allegiance.

**Approval of the Agenda** – A motion was made by Mr. Smith, seconded by Mr. Robusto, to approve the agenda with the addition of a resolution in recognition of Donald Shears. 5 Ayes 0 Nays MOTION CARRIED

**Approval of Minutes** - Mr. Smith asked for approval of the minutes of the July 24, 2017 Town Board Meeting. A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** – None

**Attorney for the Town Report** – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the Supervisor (on advice of counsel) to sign the First Amendment to Lease Agreement, Estoppel Certificate and the System Operating Agreement for the Solar Panel Array. 5 Ayes 0 Nays MOTION CARRIED

**Department Head Reports** -
**Supervisor’s Financial Statement** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the July 2017 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Water Utilities/Town Engineer** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Superintendent of Highway** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Code Enforcement Officer** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Sole Assessor** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Ontario Town Court** – A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to receive the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Director of Recreation & Parks** – A motion was made by Mr. Smith, seconded by Mr. Robusto, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Economic Development Department** - A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Watershed Management Advisory Council** – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED
Animal Control Officer – A motion was made by Mr. Smith, seconded by Mr. Catalano, to accept the July 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

New Business – A motion was made by Mr. Smith, seconded by Mr. Leszyk, to approve the building permit fee and security deposit waiver request for the Ontario Volunteer Exempt Fireman’s Benevolent Association for a pavilion to be constructed at 1840 Route 104. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to authorize the Town Board to approve the fireworks display at Casey Park on Saturday, August 26, 2017 as part of the Summer Send-Off festival. The vendor is Young Explosives and the town has received their insurance certificate for $2,000,000. The funds have been budgeted for in A7550.4 with the total cost not to exceed $3,000. This was requested by the Director of Parks and Recreation in memo PR23-2017. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Robusto, to authorize Justice Reginald Higgins to attend the NYS Magistrates Association Annual Conference at Turning Stone Resort, Verona, NY from October 15, 2017 thru October 18, 2017 with all actual and necessary expenses to be a town charge. The Judges receive reimbursement for mileage and a portion of one nights lodging from NYS after completion of the conference. This is budgeted for in A1110.4 – Training. 4 Ayes 1 Nay (Smith) MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to recertify surplus of a New Holland Utility tractor at the Highway Department. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to authorize the purchase of an asphalt mill for the Bobcat from Finger Lakes, 7216 Pittsford-Palmyra Road, Fairport, NY per quote #27877D027923 for a cost not to exceed $12,369.00 from code DA5130.2 as requested by the Superintendent of Highways in memo 17-13. This is not a 2017 budgeted item as the town did not own the Bobcat at the time. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to authorize the Supervisor to award the Bond Anticipation Note (BAN) to Green County Commercial Bank at a rate of 1.89%, the lowest bid received. The new BAN will refinance the maturing BAN in the amount of $196,000 for the sewer project. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to table the motion authorizing the reroofing of the Loan Closet building to Best Construction for an amount not to exceed $7,500 from budget code A1620.4 pending additional information. 4 Ayes 1 Nay (Smith) MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to approve the purchase of one Lenovo notebook computer and Office application software for an amount not to exceed $1,400 through the CDW NYS Contract for the Water Utilities Department from budget code SS1.8110.2 as requested by the Superintendent/Town Engineer in a memo dated August 10, 2017. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the Superintendent/Town Engineer to purchase one 2017 or 2018 Ford Escape SE Light Duty Vehicle from NYE Automotive Group in Oneida, NY to be used as his primary vehicle for an amount not to exceed $26,251.32 from budget code FF8340.2 and SS1.8110.2. 4 Ayes 1 Nay (Catalano) MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to adopt the following resolution:
RECOGNITION OF SERVICE TO THE TOWN OF ONTARIO
BY DONALD H. SHEARS

WHEREAS, Donald Shears was appointed and served as a member of the Ontario Town Board of the Town of Ontario from September 24, 2001 through December 31, 2001 and

WHEREAS, Donald Shears was duly elected and continued to serve as a member of the Ontario Town Board from January 1, 2002 until his resignation March 31, 2006 and

WHEREAS, Donald Shears’ years of service to his community was marked by his dedication to the community and the residents of the Town of Ontario and his years as liaison to the Library, Historian, Assessor, Lighting Districts, Cemeteries and Highway Department. During his tenure as liaison, the Highway Salt Barn, Mulching Plant at the Wastewater Treatment Plant, the Lodge at Casey Park were built and the Library addition was completed, and

WHEREAS, Donald Shears’ advice, leadership and energy helped all town inhabitants, and

WHEREAS, Donald Shears justly earned the respect, admiration and high regard of all with whom he came into contact, and

WHEREAS, Donald Shears diligently served the residents of the Town of Ontario in a loyal and dedicated manner, and

WHEREAS, Donald Shears’ resignation was accepted with the deepest regret and he left public service on March 31, 2006 and moved to Ocala, Florida, where he has resided for the past 12 years,

WHEREAS, the passing of Donald Shears on June 5, 2017 is a tremendous loss to his family,

NOW, THEREFORE, in recognition of his service to the residents of the Town of Ontario and the County of Wayne,

BE IT RESOLVED, that the Ontario Town Board commends Donald Shears for his years of service as a Town official, and

BE IT FURTHER RESOLVED that this RESOLUTION be entered into the minutes of the Ontario Town Board meeting on this 14th day of August, 2017, and that a certified copy of this RESOLUTION be presented to the family of Donald Shears. 5 Ayes 0 Nays RESOLUTION ADOPTED

Appointments/Resignations – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the staff hires for seasonal day camp and seasonal lifeguard for the Parks & Recreation Department as presented. 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Catalano gave an update on the county planning board meeting.

Mr. Smith stated B & C Collision on Dean Parkway had an open house last week and their business is expanding.

Mr. Leszyk stated the planning and zoning board of appeals are very busy and doing a great job.

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to amend the minutes of July 24th under board reports to read Ridge Road and Route 350, not Route 104 as none of the board members caught this and when it was pointed out by a resident they felt they needed to correct the matter. 5 Ayes 0 Nays MOTION CARRIED

Approval of Claims - A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the abstract of claims for August 14, 2017 including vouchers #1741 through #1939 (1754, 1765-1769, 1808, 1873 and 1874 used by the Business Office) with a grand total of $180,218.97 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED
Workshop – Telephony discussion – Supervisor Smith presented the board with information on a new telephone system, enhanced connectivity, new voice and data infrastructure and other features throughout the town that he will workshop on August 21st.

Executive Session - A motion was made by Mr. Smith, seconded by Mr. Ruffell, to move into an executive session at 8:53 p.m. for two personnel matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension of a particular person. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:34 p.m.

Adjourn - A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to adjourn at 9:35 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.