A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Superintendent of Highways Marilee Stollery, Code Enforcement Officer Charlie DeMinck, Acting Superintendent of Water Utilities Steve Johnville, Director of Recreation & Parks William Riddell, Business Manager Paul Liess, Sole Assessor Melissa Halstead, Judge Paul Sucher and Town Clerk Debra DeMinck.

17 residents and visitors were present at portions of the meeting.

Mr. Amsler led the Pledge of Allegiance.

**Approval of the Agenda** – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

**Comments from the Public** – Comments made regarding scams for money, the board is responsible for ambulance service and it is their financial responsibility to make sure PILOT’s are in the budget. A thanks to the board for considering giving Judge Sucher more pay for the work he is doing to cover Judge Higgins court. Mr. Smith responded that the Union Hill Ambulance is alive and well in Ontario and OVES is prepared to handle Ontario calls. Regarding PILOTS, there can be a change in assessment on some PILOTS. They are contracts.

**Approval of Minutes** - Mr. Smith asked for approval of the minutes of the January 17th and 23rd, 2017 Town Board Meetings. A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the minutes of January 17th as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Robusto, to approve the minutes of January 23rd as presented. 4 Ayes 0 Nays 1 Abstention (Ruffell) MOTION CARRIED

**Correspondence** – None

**Attorney for the Town Report** – None

**Department Head Reports** -

- **Supervisor’s Financial Statement** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the January 2017 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

- **Superintendent of Water Utilities** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

- **Superintendent of Highways** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

- **Code Enforcement Officer** – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

- **Sole Assessor** – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Ontario Public Library** – Quarterly report to be submitted
Ontario Town Court – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to receive the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Animal Control Officer – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the January 2017 report as presented. 5 Ayes 0 Nays MOTION CARRIED

New Business – A motion was made by Mr. Smith, seconded by Mr. Leszyk, to accept ratified CSEA Collective Bargaining Agreement for Unit Blue Collar 9111, effective January 1, 2016 through December 31, 2020 as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept ratified CSEA Collective Bargaining Agreement for Clerical 9111-01, effective January 1, 2016 through December 31, 2020 as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept ratified CSEA Collective Bargaining Agreement for Water Utilities 9111-02, effective January 1, 2016 through December 31, 2020 as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the Town Clerk and Deputy to attend the NYS Town Clerk’s Association Annual Conference in Rochester, NY, April 23-26, 2017 with registration and all actual and necessary charges to be a town charge. The amount will not exceed $475 and they will be commuting daily. This is a budgeted expense from A1410.4 and is requested by the Town Clerk in a memo dated February 13, 2017. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the purchase of a 2017 Ford F-150 XLT 4x4 Super Cab Truck from VanBortel Ford for an amount not to exceed $27,785.84 and is budgeted in A1620 and A3620. The 2007 Ford 150 will be sent to municipal auction in May 2017, along with the 2001 Chevrolet Silverado. Revenue received from auction would then be applied to the cost of the new vehicle.

A motion was made by Mr. Robusto, seconded by Mr. Catalano, to table the motion for the new vehicle pending further information. 2 Ayes 3 Nays (Ruffell, Smith & Leszyk) MOTION FAILED

A vote was taken for the original motion to approve the purchase of a 2017 Ford F-150 XLT 4x4 Super Cab Truck from VanBortel Ford for an amount not to exceed $27,785.84 and is budgeted in A1620 and A3620. The 2007 Ford 150 will be sent to municipal auction in May 2017, along with the 2001 Chevrolet Silverado. Revenue received from auction would then be applied to the cost of the new vehicle. 3 Ayes 2 Nays (Catalano & Robusto) MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to declare surplus the HP DesignJet 800PS 42 from the building department. Eastern Managed Print Network will remove and recycle the plotter with
no cost to the town. The company responsibly re-uses parts and recycles the remainder in a responsible manner. The old plotter has virtually no value on the used market. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the Building Permit resolution for T-30 & T-31 accounts. All deposits for permits not completed prior to December 14, 2013 will transfer to appropriate T-30 & T-31 Trust & Agency Accounts and the remaining funds to transfer to the General Fund. All T-31 account deposits have been verified and audited by Wager Associates. Going forward, all unclaimed deposits for building permits and building projects older than three years will be automatically transferred to the General Fund in accordance with generally accepted accounting practices. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to approve the additional insulation proposal for Town Hall project for an amount not to exceed $12,945.00 from Capital Project H68. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Leszyk, to authorize payment to Judge Sucher for covering Judge Higgins Court days as a result of his current illness. He is asking for reimbursement for the months of October, November, December 2016 and January 2017 and to be paid monthly going forward by claim voucher until Judge Higgins returns to work. This will come from account A1110.4 and will be closely monitored. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the Drinking Water Fluoridation grant awarded to the Water Utilities Department in the amount of $35,160.00 for the contract period March 1, 2017 – February 28, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize Dennis Coyle and Kevin Halstead to attend the annual AWWA Conference in Saratoga Springs April 25-27 for an amount not to exceed $1,700 from budget code F8310.4. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the purchase of 11,000 lbs. of Filtrasorb 300 media and 12,000 lbs. of silica sand for the north side filters from Calgon Carbon (sole source vendor) for an amount not to exceed $17,677 from budget code F8330.4, which is a budgeted expense. Media has been lost from the broken under drain system. 5 Ayes 0 Nays MOTION CARRIED

**Budget Transfers/Adjustments** - A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the budget transfer request list from the Business Office for the period ending 12/31/2016. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Catalano, to approve the following budget amendments:
- Sewer 1 (SS1) Expense Code: SS1.8130.4 increase $10,779.07 (To clear negative expenses for 2016)
- Water (F) Expense Code: F8320.1 & F8330.4 increase $140,548.54 (To clear negative expenses for 2016)
- General Expense Code: A1110.4 increase $8,330.00 for JCAP grant money to replace front doors at Palmer Hall

5 Ayes 0 Nays MOTION CARRIED

**Reports by Town Board Members** – Mr. Catalano gave an update on the county planning board meeting. He also stated he is liaison to the Highway Department and has been having good discussions with the Highway Superintendent.

Mr. Ruffell will be attending the BID (Business Improvement District) meeting on Tuesday and will bring the board updates.
Mr. Smith stated that the Union Hill Volunteer Ambulance coverage is in place and that OVES and Union Hill are tentatively scheduled to attend the workshop meeting on Monday, February 20th.

DOT (Department of Transportation) will be looking at accidents on the Ontario portion of Route 104 and will report their findings to the board.

Mr. Robusto stated that the Library will be going back to quarterly reports. He also mentioned that the Parks and Rec Department held their annual senior Valentine’s Day dinner last week and it was well attended.

Mr. Leszyk stated that there is no time frame for when Judge Higgins will return to work.
He also mentioned his concern with living in the portion of town serviced by the Union Hill Ambulance and he hopes the public will attend next week’s workshop meeting.

**Comments from the Public** – General comments were made regarding ambulance service to the town.

**Approval of Claims** - A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the abstract of claims for February 13, 2017 including vouchers #90 through #276 (103-108, 139-141, 177, 228-229 and 255 used by the Business Office) with a grand total of $1,485,476.40 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

**Executive Session** - A motion was made by Mr. Smith, seconded by Mr. Ruffell, to move into an executive session at 8:54 p.m. for a personnel matter for a specific person and ongoing litigation. 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 9:29 p.m.

**Adjourn** - A motion was made by Mr. Smith, seconded by Mr. Leszyk, to adjourn at 9:30 p.m.
5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.