A regular meeting of the Ontario Town Board was called to order by Supervisor John Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Smith, Council members: Jason Ruffell, Frank Robusto, Joseph Catalano, Richard Leszyk, Sole Assessor Melissa Halstead, Interim Code Enforcement Officer Brian Smith, Business Manager Paul Liess, Judge Paul Sucher, Attorney Richard Williams and Town Clerk Debra DeMinck.

14 residents and visitors were present at portions of the meeting.

Mr. Brian Smith led the Pledge of Allegiance.

**Revisions to the Agenda** - A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the agenda with the addition of a discussion on the wage schedule. 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** – Town Clerk received a 30 Waive request for a liquor license application for 2101 Country Club Lane in Ontario and the Town Clerk has information on newly elected Town Officials Schools.

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to waive the 30 day wait for a liquor license application 2101 Country Club Lane, Ontario. 5 Ayes 0 Nays MOTION CARRIED

The Attorney for the Town, Richard Williams, gave a summary on the incentive zoning application for Lake Front Estates Sections 5 & 6 to modify the side setbacks. He encourages the Town Board to hold a Public Hearing. He will notify the engineer, Mr. Robert Keiffer, so he may be present to answer any questions.

A motion was made by Mr. Ruffell, seconded by Mr. Robusto, to authorize the Town Clerk to post and publish a legal notice of Public Hearing for Monday, December 18th at 7 p.m. to request an area variance to reduce the side setback distance from 20 feet to 15 feet for 12 of the 18 lots within Phases 5 & 6 of the Lakefront Estates Subdivision. 5 Ayes 0 Nays MOTION CARRIED

**New Business** – 1) A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the 2018 Town of Ontario Holiday Schedule as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to approve the 2018 Town of Ontario Salaried pay schedule as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the Town of Ontario Hourly pay schedule as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to approve the Town of Ontario Monthly pay schedule as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to authorize the Supervisor to sign the Wayne County Humane Society Agreement for Shelter Services for the period 1/1/2018 through 12/31/2019 as presented. 5 Ayes 0 Nays MOTION CARRIED

**NYS Paid Family Leave Consideration**

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to “opt out” of offering Paid Family Leave, a new recently legislated benefit in New York State, to its employees at this time. 5 ayes 0 Nays MOTION CARRIED

Board members had a discussion regarding wages and benefits for non-union employees. They had received a list of options, as previously discussed, from the Supervisor prior to the meeting.

A motion was made by Mr. Catalano, seconded by Mr. Smith, for discussion, to give a 2% raise to all employees except Advisory Boards, Health Officer, Historian, Elected and recent hire wage step
employees (Brian Smith and Adam Cummings) plus full medical for the two Court Clerks-Sara DeMay and Dawn Yantch, the Town Clerk-Debra DeMinck, Deputy Town Clerk-Shelley LaRocca, Director of Parks and Recreation-William Riddell, Assistant Recreation Director-Kimberly Millard, Highway Superintendent-Marilee Stollery, Business Manager-Paul Liess, Supervisor’s Confidential Clerk-Valerie Smith and Assessor-Melissa Halstead.

There was more discussion by board members.

A motion was made by Mr. Robusto, seconded by Mr. Catalano, to call the question in giving a 2% raise to all employees except Advisory Boards, Health Officer, Historian, Elected and recent hire wage step employees (Brian Smith and Adam Cummings) plus full medical for the two Court Clerks-Sara DeMay and Dawn Yantch, the Town Clerk-Debra DeMinck, Deputy Town Clerk-Shelley LaRocca, Director of Parks and Recreation-William Riddell, Assistant Recreation Director-Kimberly Millard, Highway Superintendent-Marilee Stollery, Business Manager-Paul Liess, Supervisor’s Confidential Clerk-Valerie Smith and Assessor-Melissa Halstead. A roll call vote was called: Catalano – Aye, Ruffell – Nay, Smith – Aye, Robusto – Aye, Leszyk – Nay. 3 Ayes 2 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the hiring of Mark M. D’Angelo as the part time Code Enforcement Officer/Fire Marshal in the building department starting December 1, 2017 at $20.00 per hour for 20 hours per week, no benefits and he will need to be fully certified within six months. This will be from budget code A3620.1 as recommended in a memo dated November 8, 2017. 4 Ayes 1 Nay (Robusto) MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the hiring of Cheryl Kazmirski for the part time clerk position in the Assessing Department at $14.00 per hour, no benefits, effective December 14, 2017 as recommended by the Assessor in a memo dated November 20, 2017. 5 Ayes 0 Nays MOTION CARRIED

Board reports – Mr. Ruffell reminded everyone that the annual Tree Lighting ceremony will be held Wednesday, December 6th at 5:45 p.m.

Approval of Claims – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the abstract of claims for November 27, 2017 including vouchers #2848 through #2979 (2914 used by the Business Office, 2935 voided) with a grand total of $121,853.11 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

Executive Session – A motion was made by Mr. Smith, seconded by Mr. Robusto, to move into an executive session at 8:01 p.m. on pending litigation. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:16 p.m.

Adjourn – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to adjourn at 9:17 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.