OCTOBER 10, 2017
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Smith at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor John Smith, Council members: Jason Ruffell, Frank Robusto (entered at 9:01 p.m.), Joseph Catalano, Richard Leszyk, Superintendent of Highways Marilee Stollery, Interim Code Enforcement Officer Brian Smith, Town Engineer Adam Cummings, Director of Recreation & Parks William Riddell, Business Manager Paul Liess, Sole Assessor Melissa Halstead, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

10 residents and visitors were present at portions of the meeting.

Mr. Ruffell led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the agenda as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Approval of Minutes – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the minutes of the September 18, 2017 Town Board Workshop Meeting as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the minutes of the September 25, 2017 Town Board Meeting as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Department Head Reports -
Supervisor’s Financial Statement – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the September 2017 Supervisor’s Financial Statement as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Superintendent of Water Utilities/Town Engineer – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Superintendent of Highways – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Code Enforcement Officer – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Sole Assessor – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Library – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the quarterly report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Catalano, seconded by Mr. Leszyk, to receive the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. Ruffell, seconded by Mr. Smith, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Economic Development Department - A motion was made by Mr. Smith, seconded by Mr. Leszyk, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED
Animal Control Officer – A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to accept the September 2017 report as presented. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Old Business – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to authorize the Loan Closet Roof repair, this item was tabled on August 14, 2017 per two councilman to obtain steel roof estimates, to Kanga Roof, Lyons, NY, for a cost not to exceed $7,946.00 from budget code 1620.4 as recommended by the Interim Code Enforcement Officer in a memo dated October 2, 2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

New Business – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the milling and replacement roadwork within Casey Park for an amount not to exceed $23,000, amended by Supervisor from original memo request, from various budget codes, A7110.4, A7150.4 and A7310.4, as requested by the Director of Parks and Recreation in memo 31-2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to authorize the Superintendent of Water Utilities to purchase PCH180 Coagulant for the Water Treatment Plant from Holland Company, sole source vendor, for $0.179 per pound for an amount not to exceed $7,987.88 from budget code F8340.4 as requested from the Superintendent of Water Utilities in a memo dated October 5, 2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Budget Transfers/Adjustments – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to approve the budget transfers presented by the Business Manager for the period ending October 5, 2017 as listed. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Smith, seconded by Mr. Ruffell, to accept the retirement of Daughn Higgins, part-time Assessing Clerk, effective December 29, 2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the Assessor to advertise for a part-time assessing clerk. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Leszyk, to accept the resignation of Charles Neumann, Zoning Board of Appeals, effective September 30, 2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Leszyk, to accept the Water Utilities staffing positions and pay recommendations of the Water Utilities Superintendent in a memo dated October 5, 2017. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Reports by Town Board Members – Mr. Catalano gave an update on the county planning board meeting and stated he attended a class on SEQRA to continue on the county planning board. He thanked the water department for their prompt response to a water issue at his home over the weekend.

Mr. Smith pointed out a few clerical errors on the 2018 budget schedule.

Mr. Leszyk gave some updates on school activities last week and commented that last year on average Americans spent more on taxes.
Approval of Claims - A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the abstract of claims for October 10, 2017 including vouchers #2381 through #2495 (2392, 2408-2411, 2435 used by the Business Office) with a grand total of $117,342.09 and to authorize the Supervisor to issue payments for same. 4 Ayes 0 Nays 1 Absent (Robusto) MOTION CARRIED

Workshop – 2018 Budget Discussion

The board reviewed the Building/Code Enforcement, Town Clerk, Justice Courts, EMS Services, Supervisor & Council and miscellaneous budgets.
A discussion regarding Elected Officials salaries ensued. It was decided to leave the Supervisor and Councilmen flat. 
After a lengthy discussion regarding the Justice’s positions, it was decided to raise them to $24,000 from $18,987 as they were one of the lowest paid in the county.

Mr. Robusto entered the meeting at 8:59 p.m.

The discussion continued with the Town Clerk’s salary and they decided on a two percent raise, an increase of $1,205 and the Highway Superintendent was given a $2,979.00 increase for her work with watershed, from $70,021 to $73,000.

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to authorize the Town Clerk to post and publish the legal notice of public hearing for the 2018 preliminary budget for Monday, October 23, 2017 at 7:00 p.m. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Smith, seconded by Mr. Ruffell, to set the public officials salary notice with a $1,204.00 increase for the Town Clerk to $61,379.00, a $2,979.00 increase for the Highway Superintendent to $73,000 and a $5,013.00 increase for the Justices to $24,000 which is included in the legal notice for the preliminary budget hearing. 5 Ayes 0 Nays MOTION CARRIED

Adjourn - A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to adjourn at 9:35 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.