APRIL 9, 2018
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Joseph Catalano, Richard Leszyk, Scott TeWinkle, Jason Ruffell, Superintendent of Highways Marilee Stollery, Code Enforcement Officer Brian Smith, Town Engineer/Water Superintendent Adam Cummings, Director of Recreation & Parks William Riddell, Business Manager Paul Liess, Assessor Melissa Halstead, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

11 residents and visitors were present at portions of the meeting.

Mr. Ruffell led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the agenda with the addition of a letter of recognition. 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes - Mr. Robusto asked for approval of the minutes of the March 26, 2018 Town Board Meeting. A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

Attorney for the Town Report – None

Supervisor Robusto read a letter of recognition for Madison Mayeu for her attainment of the Girl Scout Bronze Award as a Junior Girl Scout. A copy of the letter of recognition will be mailed to Madison.

Department Head Reports -
Supervisor’s Financial Statement – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to accept the March 2018 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

Town Clerk – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Water Utilities/Town Engineer – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Highways – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Code Enforcement Officer – A motion was made by Mr. Catalano, seconded by Mr. TeWinkle, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Sole Assessor – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to receive the March 2018 reports as presented. 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. TeWinkle, seconded by Mr. Ruffell, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED
**Watershed Management Advisory Council** – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Animal Control Officer** – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the March 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Ontario Public Library** - A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the report as presented. 5 Ayes 0 Nays MOTION CARRIED

**Old Business** – Sign Discussion – Board members had a brief discussion on the sign code. The Supervisor and the Code Enforcement Officer will sit down and look at the latest revision, send it the Town Attorney for review and then sent it to Board members.

Town Cleanup Discussion – A brief discussion was held regarding the Town Cleanup. The bid opening is Thursday, April 12th at noon. The Highway Superintendent will have a report ready for the workshop meeting on Monday, April 16th.

**New Business** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize Justices Sucher and Benedict to attend the NYS Magistrates Association Annual Conference in Niagara Falls, NY September 23rd through September 26th with all actual and necessary charges to be a town charge as requested by the Justices in a memo dated March 28, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize Court Clerks Dawn Yantch and Sara DeMay to attend the Association of Magistrates Court Clerks Annual Conference in Lake Placid, NY September 16th through September 19th with all actual and necessary charges to be a town charge as requested by the Justices in a memo dated March 28, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize the Justice Court to hire Craig Schwartz as an Ontario Town Court Bailiff at $17.98 per hour, part time with no benefits as requested in a memo dated April 4, 2018 from the Judges. 5 Ayes 0 Nays MOTION CARRIED

**Appointments/Resignations** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to accept the resignation of John Hill, with thanks, from the Justice Court effective immediately. 5 Ayes 0 Nays MOTION CARRIED

**Reports by Town Board Members** – Mr. Catalano gave an update on the county planning board meeting. He attended the Zoning Board meeting and stated he feels the board members are doing a great job. Webster is preparing for future lake flooding. Supervisor Robusto stated Wayne County is also.

Mr. TeWinkle attended the Parks and Recreation Advisory Board meeting. He also stated park cleanup is April 21st.

Mr. Robusto announced he had a staff meeting last week. He is looking for input on a mission statement for the website and discussed core values.

Mr. Leszyk thanked the highway department for doing a great job with the difficult winter conditions. MRB is looking into grants for LED lighting, which is much more energy efficient.
Approval of Claims - A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to approve the abstract of claims for April 9, 2018 including vouchers #736 through #874 (737, 753, 794-798 used by the Business Office) with a grand total of $77,492.81 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

Workshop – Solar Code
The Town Board is looking at revising town code to allow residential and commercial solar arrays. They are not permitted in SR(suburban residential), UR (urban residential), B(business) and BT(business transitional). Board members read Webster’s solar code and found it comprehensive and very easy to understand. Board members had a discussion on what they felt would be appropriate for Ontario. They worked off the Webster Code. The consensus was no minimum lot requirements for roof mounts in residential areas. A one half acre lot not to exceed 20% of coverage, including all accessory structures for all ground mounts.
Commercial ground mounts would need a minimum of 5 acres, not to exceed 20% of coverage.
Mr. Catalano is good with the Webster code.
Board members will sit down and create a draft for everyone to look at.

Executive Session - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to move into an executive session at 9:11p.m. for a personnel matter leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension of a particular person. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 10:14 p.m.

Adjourn - A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to adjourn at 10:15 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.