AUGUST 13, 2018
ONTARIO TOWN BOARD MEETING

A special meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 5:45 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Joseph Catalano, Richard Leszyk, Scott TeWinkle and Jason Ruffell.

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to enter into Executive Session for Accountant Interviews. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to adjourn at 6:55 p.m. 5 Ayes 0 Nays MOTION CARRIED

A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Joseph Catalano, Richard Leszyk, Scott TeWinkle, Jason Ruffell, Superintendent of Highways Marilee Stollery, Code Enforcement Officer Brian Smith, Town Engineer/Water Superintendent Adam Cummings, Director of Recreation & Parks William Riddell, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

Absent: Assessor Melissa Halstead

11 residents and visitors were present at portions of the meeting.

Mr. TeWinkle led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – None

Approval of Minutes - Mr. Robusto asked for approval of the minutes of the July 23, 2018 Town Board Meeting. A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

Attorney for the Town Report – None

Department Head Reports -
Supervisor’s Financial Statement – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the July 2018 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

Town Clerk – A motion was made by Mr. Leszyk, seconded by Mr. Leszyk, to receive the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Water Utilities/Town Engineer – A motion was made by Mr. Ruffell, seconded by Mr. Scott, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Code Enforcement Officer – A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Sole Assessor – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED
Superintendent of Highways – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to receive the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. TeWinkle, seconded by Mr. Catalano, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Animal Control Officer – A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Library – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to accept the July 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

New Business – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to authorize the replacement of the boiler at Town Hall from Johnson Control for an amount not to exceed $7,856.00 as recommended by the Code Enforcement Officer in a memo dated August 2, 2018. 5 Ayes 0 Nays MOTION CARRIED

The Code Officer gave an update on the Palmer Hall ceiling repair. Mr. Graham from the Building Department is compiling quotes and after having the ceiling materials tested, no asbestos was found. Mr. Leszyk thanked the Town of Williamson for the use of their court room during this time.

A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle to table the motion to authorize the roof replacement at the Highway Department until comparable quotes can be obtained. The board would also like to get quotes for coating only and if the company can repair the roof this year. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to authorize the change/add memo to the Parks and Recreation staff pay as requested by the Director of Parks and Recreation in memo 26-2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to award the bid for brush grinding to Craft Tree & Land Clearing, 1360 Plank Rd., Walworth, for an amount not to exceed $9,400.00, from budget code DA5140.4, as recommended by the Superintendent of Highway in memo 18-14. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to table the purchase of a new & unused 35 ton Detachable Gooseneck Semi-Trailer for further information such as leasing, in kind services and other contractors on an as needed basis. The board would also like to confirm that NJPA is acceptable to use. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to authorize the Supervisor to sign the agreement for legal services with Ferrara Fiorenza PC to negotiate a replacement PILOT Agreement with Ginna Nuclear Power Plant. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to authorize the Supervisor to sign the contract between the Town of Ontario, Wayne County and Wayne Central School District to negotiate a replacement PILOT Agreement with the Ginna Nuclear Power Plant. 5 Ayes 0 Nays MOTION CARRIED
A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to **authorize the Water Superintendent to purchase new Badger Orion water meter replacement parts and associated registrations for an amount not to exceed $6,041.10 from Badger Meter from budge code F8340.4.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to **authorize the Supervisor to sign the $166,000 Bond Anticipation Note, 2018 Renewal from Greene County Commercial Bank with a 2.45% rate.** 5 Ayes 0 Nays MOTION CARRIED

**WWTP Disinfection EPG Engineering Report Update** - Jim Oberst and Bill Davis from MRB gave an engineering report update for the WWTP Disinfection EPG.
A bond resolution is needed by September 7th to move forward with the process

A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to **authorize the Water Superintendent and MRB Group to move forward with a WIIA grant application for proposed WWTP upgrades, including authorization for the Town Supervisor to sign all applicable agreements to submit a complete grant application, including those with Bond Counsel (Tim McGill, Esq.) and Financial Management Professional Services (Bernard Donegan, Inc.).** 5 Ayes 0 Nays MOTION CARRIED

MRB is doing the application at no cost as they missed the WQIP application deadline.

**Discussion on hiring part time Building Inspector/Maintenance Mechanic** – The Code Officer explained and justified his need for more help. The Board will take this under consideration during the budget process.
A motion was made by Mr. Catalano, seconded by Mr. Leszyk, to **table this request until budget time.** 5 Ayes 0 Nays MOTION CARRIED

**Appointments/Resignations** – A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to **hire temporary Accountant Kim Leonard at $40.00 per hour, no benefits, to help through the transition. She starts August 15th and should be on payroll no more than a month.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **make a provisional appointment for Linda Yancey as Accountant for the Town at $58,000 per year starting August 20, 2018.** 5 Ayes 0 Nays MOTION CARRIED

**Reports by Town Board Members** – Mr. Catalano gave his respects to the Higgins family.
He also thanked Mr. Robusto for bringing Accountant candidates to the board for their input.
He also stated that Robert Graham was a huge asset to the town.

Mr. TeWinkle stated that a resident was pleased with the help he received from the Town Clerk’s Office when obtaining a handicap permit for his son. Mr. TeWinkle also stated the farmers market is coming along nicely.

Mr. Robusto stated the Farmer’s Market is being well received. He also expressed condolences to the Higgins family.

Mr. Leszyk remarked on a local boy, 8 year old Dominic DiGravio, appearing on the Jimmy Kimmel show to showcase his invention, a device for making people appear taller than they are.
He also mentioned the coverage the Intergrow project is receiving.

**Comments from the Public** – General comments were received.
**Approval of Claims** - A motion was made by Mr. TeWinkle, seconded by Mr. Ruffell, to **approve the abstract of claims for August 13, 2018 including vouchers #2022 through #2229 (2098-2102, 2130 and 2143 used by the Business Office) with a grand total of $105,671.88 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

**Executive Session** - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **move into an executive session at 9:20 p.m. for a personnel matter leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension.** 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 9:54 p.m.

**Adjourn** - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to **adjourn at 9:55 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.