The organizational meeting of the Ontario Town Board was called to order by Supervisor Robusto at 7:00 PM in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Joseph Catalano, Scott TeWinkle, Richard Leszyk, Jeremy Eaton, Code Officer Brian Smith, Water Superintendent Adam Cummings, Justice Sucher, Accountant Linda Yancey, Town Attorney Richard Williams and Town Clerk Debra DeMinck.

6 residents and visitors were present at the meeting.

Mr. Catalano led the Pledge of Allegiance.

A motion was made by Mr. Molino, seconded by Mr. Robusto, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Mr. Robusto presented the following appointments with the terms of office 1/1/19 to 12/31/19:

- Attorney for the Town of Ontario: Richard T. Williams II
- Records Access Officer: Debra DeMinck
- Deputy Records Access Officer: Shelley LaRocca
- Records Management Officer: Debra DeMinck
- Deputy Records Management Officer: Shelley LaRocca
- Sub Registrar of Vital Statistics: JoAnn Amico
- Engineer for the Town: Adam Cummings
- Engineering Firm for the Town: MRB Group
- Liability Insurance Agent: Brit Insurance Agency
- Disability Insurance Agent: Thomas C. Briggs, Broker
- Deputy Health Officer: Brian Smith (Code Enforcement Officer)
- Code Enforcement Officer: Brian Smith
- Code Enforcement Officer, P/T: Mark D’Angelo
- Civil Defense Coordinator: Frank Robusto
- Budget Officer: Frank Robusto
- Town Historian: Elizabeth Albright
- Animal Control Officer: Mark Plyter

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to accept the above appointments. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to confirm the following Multi-Year Town Board Appointments: 2 Year Terms January 1, 2018 to December 31, 2019

- Receiver of Taxes & Assessments: Debra DeMinck
- Deputy Rec’r of Taxes & Assessments: Shelley LaRocca
- Registrar of Vital Statistics: Debra DeMinck
- Deputy Reg. of Vital Statistics: Shelley LaRocca
- Health Officer: Daniel Koretz (1/26/17 to 12/31/20)

5 ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to approve the following designations for 2019 as follows:
- designate the Sun & Record/Wayne County Mail and the Times of Wayne County as the town’s official newspapers
• designate Lyons National Bank and Canandaigua National Bank as the official depositories for the Town of Ontario  
• Set the mileage rate at $.0.58 per mile.  
5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, that the 2019 Town Board meeting schedule has been established as follows: Regular Business Meetings will be held on the 2nd & 4th Monday’s of the month at 7:00 p.m. and Workshop Meetings on the 3rd Monday, as needed, at 7:00 p.m. All meetings to be held in the Ontario Town Hall meeting room, 1850 Ridge Road, Ontario, NY unless otherwise posted. 5 Ayes 0 Nays MOTION CARRIED

The 2019 Holiday and Pay Schedules were previously approved on November 13, 2018.

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to adopt the fee schedule as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. TeWinkle, to adopt a Resolution that Lyons National Bank and Canandaigua National Bank are hereby designated as the Financial Institution for the Town of Ontario and will act in normal banking capacity for the Town; BE IT FURTHER RESOLVED that the following people are designated as authorized signers for financial transactions for 2019: Frank Robusto, Town Supervisor and Linda Yancey, Business Manager. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to establish $10,000,000.00 as the maximum amount that may be on deposit at any one financial institution. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to approve the town’s operating policies: 4051P Town Procurement Policy (with a fix of a typo to read vendor, not vendor), 4052P Town Investment Policy and 4080AR Online Banking as reviewed on 1/07/2019. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Eaton, to approve the following petty cash funds and change funds designations for 2019:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
<th>Authorized Signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town Clerk</td>
<td>$300.00</td>
<td>Debra DeMinck/Shelley LaRocca</td>
</tr>
<tr>
<td>Recreation &amp; Parks (Petty Cash)</td>
<td>$125.00</td>
<td>William I. Riddell/Kim Millard</td>
</tr>
<tr>
<td>Recreation &amp; Parks (change fund)</td>
<td>$ 75.00</td>
<td>William I. Riddell/Kim Millard</td>
</tr>
<tr>
<td>Community Center</td>
<td>$200.00</td>
<td>Kim Millard/William Riddell</td>
</tr>
<tr>
<td>Town Justice</td>
<td>$100.00</td>
<td>Justice William Benedict II/Dawn Yantch</td>
</tr>
<tr>
<td>Town Justice</td>
<td>$100.00</td>
<td>Justice Paul Sucher/Dawn Yantch</td>
</tr>
<tr>
<td>Code Enforcement &amp; Assessing</td>
<td>$200.00</td>
<td>Brian Smith/Melissa Halstead/Frank Robusto</td>
</tr>
<tr>
<td>Water Utilities Department</td>
<td>$100.00</td>
<td>Adam Cummings</td>
</tr>
<tr>
<td>Highway Department</td>
<td>$100.00</td>
<td>Marilee Stollery/Cindy Passantino</td>
</tr>
</tbody>
</table>

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to authorize Department Heads to make purchases from County and State Contracts/bids within the Town’s Procurement Policy and to Adopt Robert Rules of Order except where Town Law conflicts for 2019. 5 Ayes 0 Nays MOTION CARRIED
A motion was made by Mr. Leszyk, seconded by Mr. Eaton, to adopt the following Advisory Board Members with their terms of Office indicated:

Planning Board: Michelle Wright (1/1/19-12/31/23)
Zoning Board: Jason Ruffell (1/1/19-12/31/23)
Parks & Rec Advisory Council: Jackie Robusto (1/1/19-12/31/23)
Parks & Rec Advisory Council: Cora TeWinkle (1/1/19-12/31/23)
Board of Ethics: Roland Heimberger (1/1/19-12/31/23)
Library Trustee: Michael Schoene (1/1/19-12/31/23)

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Eaton, to affirm the appointments of the Chairpersons of the Advisory Boards for 2019:

Planning Board – Stephen Leaty
Zoning Board of Appeals – Jason Ruffell
Recreation & Parks Advisory Council – Leora Stramonine
Board of Ethics – Tom Drexler
Board of Assessment Review – Robert Locke
President of the Board of Trustees of the Ontario Public Library – Michael Schoene

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. TeWinkle, to establish the monthly meeting days for the various advisory boards as follows:

Planning Board will meet the second Tuesday at 7:00 p.m.
Zoning Board of Appeals will meet the first Wednesday at 7:00 p.m.
Parks and Recreation Advisory Board will meet the fourth Wednesday at 6:30 p.m.

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to adopt a resolution to consent to the temporary assignment of the Town of Ontario’s Judges to preside in other Town and Village Courts as the need arises during the year 2019 and approve the temporary assignment of Judges from other Town and Village Courts to Ontario’s Court as needed during the year 2019.

5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Catalano, seconded by Mr. Leszyk, to designate the Ontario Town Board as the Board of Water Commissioners and appoint Frank Robusto as Chairman of the Board of Water Commissioners, both for 2019.

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Eaton, to appoint the following members of the Records Management Council: Supervisor, Town Clerk and Town Employee (Payroll Clerk).

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Catalano, to designate the following as Official Departmental Signers for 2019:

Supervisor – Frank Robusto or Deputy Town Supervisor (Joseph Catalano)
Town Clerk – Debra DeMinck or Shelley LaRocca
Highway – Marilee Stolbery, Cindy Passantino or Steve Amsler
Justice Court – William Benedict II or Paul Sucher/Dawn Yantch
Code Enforcement – Brian Smith or Frank Robusto
Assessor – Melissa Halstead or Tammy Goetz
Water Utilities – Adam Cummings or Frank Robusto
Accounting/Business Officer – Linda Yancey or Jenny Benedict
A motion was made by Mr. Robusto, seconded by Mr. Catalano, to accept the Supervisor’s Town Board Liaison designation list as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to appoint Joseph Catalano as the Deputy Town Supervisor. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to approve the abstract of claims for December 26, 2018 including vouchers #3546 through #3712 (3686 used by the Business Office) with a grand total of $149,797.12 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED The Abstract had three signatures for December 26th due to no third meeting.

Public Comment – A resident raised a concern over a sign using the Town of Ontario’s logo at the corner of Furnace Rd. and Route 104.

Board reports –
Mr. Robusto extended condolences to the Nudd family on the passing of Fred Nudd, a lifelong resident and a member of the Ontario/Walworth Rotary Club.

New Business – A motion was made by Mr. Leszyk, seconded by Mr. Robusto, to adopt the following amended resolution:

GENERAL OBLIGATION SERIAL BONDS TO FINANCE SEWER SYSTEM CAPITAL IMPROVEMENTS WITHIN THE TOWN OF ONTARIO, NEW YORK

RESOLUTION DATED JANUARY 7, 2019 OF THE TOWN BOARD OF THE TOWN OF ONTARIO, NEW YORK, AMENDING BOND RESOLUTION DATED SEPTEMBER 5, 2018, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE SEWER SYSTEM CAPITAL IMPROVEMENTS WITHIN THE TOWN, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, pursuant to a bond resolution dated September 5, 2018 (the “Original Bond Resolution”) the Town Board of the Town of Ontario, New York approved expenditures for, and the issuance and sale of, up to $5,000,000 aggregate principal amount of general obligation bonds and bond anticipation notes relative to sewer system improvements; and

WHEREAS, it is now desired to amend such Original Bond Resolution to correct a whereas clause therein; Now, Therefore, be it

RESOLVED BY THE TOWN BOARD OF THE TOWN OF ONTARIO, NEW YORK as follows:

Section 1. The second whereas clause of the Original Bond Resolution, dated September 5, 2018, is hereby amended, supplemented and restated as follows:
WHEREAS, the purpose hereinafter described consists of sewer system capital improvements duly authorized on September 5, 2018 to be undertaken by the Town Board of the Town of Ontario, New York pursuant to the Article 12-C of the Town Law; and

**Section 2.** All other provisions of the Original Bond Resolution remain in full force and effect, as hereby modified.

**Section 3.** This resolution shall take effect immediately upon its adoption.

5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Eaton, seconded by Mr. TeWinkle, to **enter into Executive Session at 7:21 p.m. for pending litigation.** 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 8:16 p.m.

**Adjourn** – A motion was made by Mr. TeWinkle, seconded by Mr. Catalano, to **adjourn at 8:17 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.