JULY 23, 2018
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Scott TeWinkle, Joseph Catalano, Richard Leszyk, Jason Ruffell, Town Engineer/Superintendent of Water Utilities Adam Cummings, Assessor Melissa Halstead and Town Clerk Debra DeMinck.

13 residents and visitors were present at portions of the meeting

Mr. Catalano led the Pledge of Allegiance.

Revisions to the Agenda - A motion was made by Mr. Ruffell, seconded by Mr. Catalano, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Approval of Minutes of Prior Meeting(s) – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the minutes of the July 9th and 16th, 2018 meetings as presented. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

New Business – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to authorize the Historian, Liz Albright, to attend the 2018 Association of Public Historian’s Conference October 1-3, 2018 at the Double Tree Inn in Rochester, NY for an amount not to exceed $489.00, from budget code A7510.4, as requested by the Historian in a memo dated July 13, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to adopt the following resolution:

TOWN OF ONTARIO
Consolidated Funding Application

Resolution of Support from the TOWN OF ONTARIO for the New York State Consolidated Funding Application, Water Quality Improvement Project Wastewater Treatment Improvements

WHEREAS, the Town of Ontario Town Board of Wayne County, supports the submission of a Consolidated Funding Application (CFA) on behalf of the Town, for the Water Quality Improvement Project (WQIP) program, for upgrades to the wastewater treatment facility; and

WHEREAS, the New York State Department of Environmental Conservation provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, the Town of Ontario has received a letter from the New York State Department of Environmental Conservation notifying them that upcoming modifications to their Wastewater Treatment Plant’s State Pollutant Discharge Elimination System permit will include the addition of an effluent disinfection requirement; and

WHEREAS, if funding is received it will enable the Town to elevate their municipal systems to meet these new wastewater treatment effluent standards; and

WHEREAS, upgrades will consist of a new Ultraviolet Disinfection system, providing a higher quality of effluent being discharged from the plant due to improved infrastructure and equipment;
NOW THEREFORE BE IT RESOLVED, it is anticipated that the Town Board, on behalf of the Town, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes Supervisor Frank Robusto to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, that the Town of Ontario Town Board of Wayne County, recognizes and fully supports the submission of the CFA for WQIP on behalf of the Town for improvements to the wastewater treatment plant. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Catalano, seconded by Mr. Ruffell, to adopt the following resolution:

SEQR – Type II Action
Water Quality Improvements Project (WQIP)
Wastewater Treatment Improvements – TM# 63119-00-587374 – SR Zoning District

WHEREAS, the Town of Ontario Town Board (hereinafter referred to as Town Board) is considering improvements to the WWTP located at 2200 Lake Road with the installation of new tertiary filtration improvements and the addition of ultraviolet disinfection to the existing WWTP, greatly improving the functionality as well as efficiency of the overall WWTP and within the SR zoning district, and all other relevant information submitted as of July 23, 2018; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to authorize the Supervisor to sign the Letter of Support for the Ontario-Wayne Stormwater Coalition WQIP Grant Application (for MS4 GIS Mapping). 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – Mr. Robusto acknowledged the resignation of Paul Liess, Business Manager/Accountant, effective October 1, 2018. His last day in the office if August 3, 2018 due to vacation.

A motion was made by Mr. Robusto, seconded by Mr. TeWinkle, to move the responsibilities for Watershed Chairman and Designated MS4 Storm Water Management Officer to Town Engineer/Water Superintendent Adam Cummings effective August 1, 2018 with a proration of said stipend as of that date. 5 Ayes 0 Nays MOTION CARRIED

Board reports – Mr. Catalano gave an update on the Planning and Zoning Boards. He also stated that he is going to miss Paul Liess and thanks him for all the help he has given him.

Mr. TeWinkle stated he received an email from Mr. Riddell regarding the Bear Creek Harbor project. He also stated that the Watershed Management Drainage Policy hasn’t been updated since 1994.

Mr. Robusto reported on an event that was held at the Park last week. Camp Smiles, for visually impaired or blind children, is sponsored by the Sodus Lyons Club. July 29th is the start of the Ontario Farmers Market. It will be held Sunday’s from 10-2 at Fireman’s Field.
He addressed the Comptrollers Report and encourages everyone to read the Town’s response.

Mr. Leszyk stated the Shoreline Boulevard signage is in and will be installed tomorrow. He appreciates the work that Paul Liess did for the Town in many areas and he will be missed.

**Approval of Claims** – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to approve the abstract of claims for July 23, 2018 including vouchers #1833 through #2021 (1833, 1834 & 1935 voided) with a grand total of $69,493.76 and to authorize the Supervisor to issue payments for same. Mr. Catalano abstains from voucher #2017. 5 Ayes 0 Nays MOTION CARRIED

**Executive Session** – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to move into an executive session at 7:39 p.m. on a personnel matter pertaining to the dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension of a particular person. 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 8:44 p.m.

**Adjourn** – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to adjourn at 8:45 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.