A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Scott TeWinkle, Joseph Catalano, Richard Leszyk, Superintendent of Water Utilities Adam Cummings, Library Director Sandra Hylen, Attorney Richard Williams and Town Clerk Debra DeMinck.

Absent: Councilman Jason Ruffell

12 residents and visitors were present at portions of the meeting

Mr. Robusto led the Pledge of Allegiance.

**Revisions to the Agenda** - A motion was made by Mr. TeWinkle, seconded by Mr. Catalano, to **approve the agenda as presented.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

**Public Comment** – Adam Grzegorek, Deputy Chief of the Union Hill Volunteer Fire Department, addressed the Town Board and would like to speak at a workshop meeting regarding future plans for the department. Other public comments were received.

**Approval of Minutes of Prior Meeting(s)** – A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to **approve the minutes of the May 14, 2018 and May 21, 2018 meetings as presented.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

**Correspondence** – None

**Attorney for the Town** – He is diligently working on the code amendment for signs and hopes to get a draft to board members by the end of the week.

**New Business** – A motion was made by Mr. Catalano, seconded by Mr. TeWinkle, to **authorize the waiver for all permit fees for the roof replacement on the Baptist Meeting house at Heritage Square Museum as requested by the Code Enforcement Officer in a memo dated May 8, 2018.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to **authorize the hiring of Mark Ryndock as Seasonal Laborer at the Parks and Recreation Department starting May 10, 2018 at $13.00 per hour, part time with no benefits as requested by the Director of Parks and Recreation in memo 15-2018.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to **authorize the replacement of the aging Ethernet (DATA) Cabling in the Town Library by NFP telecom for an amount not to exceed $5,600 as requested by Library Director Sandra Hylen, to be taken from the HR1 fund, Library/Town Hall Renovation. Board Members would like a quote from Integrated Systems with the same specifications as NFP and they will accept the lowest responsible quote.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Leszyk, to **authorize the staffing positions in the Water Utilities Department following the retirement of Stephen Johnville on April 28, 2018 as outlined in a memo from the Superintendent of Water Utilities. The Water Superintendent amended the third bullet on the memo striking the word “additional” and the fourth bullet striking the word “additional”.** 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED
Supervisor Robusto announced that a Notice of Claim has been received against the Town from Rodney Peets.

Attorney Richard Williams stated that a Notice of Claim is a prerequisite to a possible claim. It is not an actual lawsuit. The petitioner has a year to commence with a lawsuit.

MS4 Informational Meeting – Superintendent of Water Utilities Adam Cummings stated that there had been no public comment or questions at the Water Department or the Highway Department regarding MS4. There was no public comment from the audience.

A motion was made by Mr. Robusto, seconded by Mr. TeWinkle, to amend the payment to Ray Wager for the audit he conducted for the Town of Ontario for the calendar year 2017 from $19,000 to $19,250. 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

Board reports – Mr. TeWinkle announced that the Summer Concert Series at Casey Park begins June 21st.

Mr. Robusto talked about the water advisory that the Town of Ontario had a week ago. He stated it was a challenge to notify the residents. Most were happy with the response and he urges residents to sign up for Smart911 to receive alerts on their phone.

Mr. Leszyk reported he is waiting for the final figures from the town clean up. Residents have expressed interest in a hazardous waste and pharmaceutical collection.

Approval of Claims – A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to approve the abstract of claims for May 29, 2018 including vouchers #1239 through #1392 (1247, 1257, 1330-1331 used by the Business Office) with vouchers #1360 and 1361 pulled for further review. After a brief board discussion it was decided to let them go through, with a grand total of $89,434.96 and to authorize the Supervisor to issue payments for same. 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

Executive Session – A motion was made by Mr. Robusto, seconded by Mr. Catalano, to move into an executive session at 8:02 p.m. on pending litigation and a personnel matter for a specific person leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension. 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

Reconvene – 9:53 p.m.

Adjourn – A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to adjourn at 9:54 p.m. 4 Ayes 0 Nays 1 Absent (Ruffell) MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.