A workshop meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Scott TeWinkle, Joseph Catalano, Richard Leszyk, Jason Ruffell, Sole Assessor Melissa Halstead, Accountant Linda Yancey, Code Enforcement Officer Brian Smith (entered at 7:14 p.m.) and Deputy Town Clerk Shelley LaRocca.

16 residents and visitors were present at portions of the meeting

Mr. Eaton led the Pledge of Allegiance.

Public comment- Members from the BID were in attendance and announced Ontario’s Annual Holiday Tree Lighting ceremony for this year. It will be held on Wednesday December 5th at 5:45 p.m. The BID is requesting additional funds from the town to help offset the cost of the event. The BID is also hoping to look into snow removal options for the business district sidewalks in conjunction with the town.

**New Business** – A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to approve the request to advertise and hire a PT Clerk for Assessing as requested by Melissa Halstead. The position will not exceed twenty hours and will not include benefits. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize the Supervisor to sign the contract with Wayne County for Snow and Ice Control on County Roads for 2019. 5 Ayes 0 Nays MOTION CARRIED

**Workshop** - The Preliminary Budget for 2019 was discussed. Accountant Linda Yancey was there to answer questions and make recommendations.

Public comment was received from Jim Switzer and Jim Doyle regarding the budget.

**Executive Session** – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to enter into Executive Session at 7:49 p.m. for the medical, financial, credit of a particular person or matters leading to said dismissal, removal, promotion, appointment, employment, discipline demotion, or suspension. 5 Ayes 0 Nays MOTION CARRIED

**Reconvene** – 9:09 p.m.

**Adjourn** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to adjourn at 9:10 p.m.
5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Shelley LaRocca
Ontario Deputy Town Clerk

The above minutes will become official upon approval of the town board.