JANUARY 22, 2018
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Scott TeWinkle, Joseph Catalano, Richard Leszyk, Jason Ruffell, Water Superintendent Adam Cummings, Highway Superintendent Marilee Stollery, Director of Parks and Recreation William Riddell and Town Clerk Debra DeMinck.

15 residents and visitors were present at portions of the meeting

Mr. Neumann led the Pledge of Allegiance.

**Revisions to the Agenda** - A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to approve the agenda with three additions: agreement to spend highway funds, hiring of confidential clerk and a resignation. 5 Ayes 0 Nays MOTION CARRIED

**Approval of Minutes of Prior Meeting(s)** – A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to approve the minutes of the January 16, 2018 workshop meeting as presented. 5 Ayes 0 Nays MOTION CARRIED

**Correspondence** – Town Clerk confirmed that no one is going to Association of Towns Training in New York City in February.

**New Business** – A motion was made by Mr. Ruffell, seconded by Mr. TeWinkle, to authorize the Highway Superintendent to attend Advocacy Day in Albany in support of the Consolidated Highway Improvements Program (C.H.I.P.S.), March 6-7, 2018 for an amount not to exceed $500.00 from budget code A5010.4 as requested in memo 18-01. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to authorize the Highway Superintendent and Crew Chief to attend the 2018 Annual Highway School in Ithaca, NY from June 3-6, 2018 for an amount not to exceed $800.00 from budget code A5010.4 as requested in memo 18-02. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mr. Leszyk, to authorize the Supervisor and Councilmen to sign the 2018 Agreement to Spend Highway Funds in the sum of $288,000 for general repairs and $128,854.00 for various improvements to Town highways and submit to the County Highway Superintendent for approval. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Ruffell, to approve the list of Parks and Recreation staff pay as submitted due to the new minimum wage and payroll increases. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to accept the Town Clerk’s Annual report as presented. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Robusto, to approve the request of Dawn Yantch to carry over 38 hours of vacation from 2017 that she was unable to use due to case load circumstances. The hours will be used by March 30, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to acknowledge that the Justice Court Dockets are available for examination and audit. 5 Ayes 0 Nays MOTION CARRIED
A motion was made by Mr. Leszyk, seconded by Mr. Ruffell, to authorize the Supervisor to execute the agreement for Raymond F. Wager CPA, PC to Audit the Town for an amount not to exceed $19,000.00 and the Justice Court Accounts for an amount not to exceed $2,800.00 for the year ended December 31, 2017. 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to hire Joshua Faulks, Confidential Clerk to the Supervisor, full time at $15.00 per hour with 80/20 gold insurance plan, effective January 19, 2018. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to accept Jason Ruffell’s resignation letter from the Zoning Board of Appeals effective January 16, 2018. 5 Ayes 0 Nays MOTION CARRIED

Board reports – Mr. Catalano announced that Mr. William Bridson is the Chairman of the Zoning Board of Appeals.

Mr. TeWinkle attended Association of Towns training last week and stated that a lot of material was covered.

Mr. Leszyk asked Highway Superintendent Stollery if there were many calls for watershed due to the weather. She replied that there were 18 calls in one day due to flooding with the rain and snow melt. She can’t do much because of the ice build up in culverts. Also due to the excess of rain and snow melt, the Lake Ontario water level is up nine inches from a year ago.

Mr. Ruffell and Highway Superintendent Stollery announced that the new top cat fuel system was installed today and is up and running. It had been delayed due to the frozen ground. He also thanked Supervisor Robusto for his liaison assignments and wants to make sure the solar array is going well.

Mr. Robusto stated his new clerk has a strong background in computer skills and if anyone has any ideas for the web site, let him know.

Approval of Claims – A motion was made by Mr. TeWinkle, seconded by Mr. Ruffell, to approve the abstract of claims for January 22, 2018 including vouchers #3366 through #3438 for 2017 for a total of $47,348.21 and vouchers #26 through #93 for 2018 for a total of $26,347.94 (26-30, 35 and 36 used by the Business Office) with a grand total of $73,696.15 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

Executive Session – A motion was made by Mr. Robusto, seconded by Mr. Ruffell, to move into an executive session at 7:44 p.m. on pending litigation and a personnel matter leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:24 p.m.

Adjourn – A motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to adjourn at 9:25 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.