JANUARY 14, 2019
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Frank Robusto at 7:00 p.m. in the Ontario Town Hall. Present were Supervisor Robusto, Council members: Joseph Catalano, Richard Leszyk, Scott TeWinkle, Jeremy Eaton, Code Enforcement Officer Brian Smith, Town Engineer/Water Superintendent Adam Cummings, Director of Recreation & Parks William Riddell, Justices Sucher and Benedict, Library Director Sandra Hylen and Town Clerk Debra DeMinck.

Absent: Superintendent of Highways Marilee Stollery and Assessor Melissa Halstead

17 residents and visitors were present at portions of the meeting.

Mr. TeWinkle led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Catalano, seconded by Mr. Eaton, to approve the agenda as presented. 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – A resident mentioned again the sign using the Town Logo at Route 104 and Furnace Road. He will make a referral to the Board of Ethics if the Town Board doesn’t.

Approval of Minutes - Mr. Robusto asked for approval of the minutes of the December 17, 2018 and January 7, 2019 Organizational Town Board Meeting. A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to approve the minutes with a change in the first motion of the January 7th meeting from Molino to TeWinkle. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – The Town Clerk asked if anyone was going to the Association of Towns Training in New York City in February. The response was no. A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to accept and file the correspondence. 5 Ayes 0 Nays MOTION CARRIED

Attorney for the Town Report – None

Department Head Reports -
Town Clerk – a motion was made by Mr. TeWinkle, seconded by Mr. Leszyk, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Water Utilities/Town Engineer – A motion was made by Mr. TeWinkle, seconded by Mr. Eaton, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED
Mr. Leszyk congratulated Adam Cummings on passing the National Rural Water Association Utility Management Certification.

Code Enforcement Officer – A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Sole Assessor – A motion was made by Mr. Catalano, seconded by Mr. TeWinkle, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Superintendent of Highways – A motion was made by Mr. Catalano, seconded by Mr. Eaton, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Director of Recreation & Parks – A motion was made by Mr. TeWinkle, seconded by Mr. Eaton, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department - A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to
accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Library – A motion was made by Mr. Leszyk, seconded by Mr. Eaton, to accept the December 2018 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Supervisor’s Financial Statement – A motion was made by Mr. Robusto, seconded by Mr. TeWinkle, to accept the 2018 Supervisor’s Financial Statement as presented. 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – No reports

Animal Control Officer – No report

New Business – A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to authorize the Supervisor to sign the twenty year Rehabilitation and Maintenance Agreement and the Master Services Agreement for the 250,000 gallon elevated Ridge Road Booster Tank with Utility Service Co., Inc., Atlanta Georgia. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Leszyk, to authorize membership in the Ontario-Wayne County Stormwater Coalition for 2019 and to authorize payment of the annual dues in the amount of $5,000 from budget code SD18540.4 as requested in a memo dated January 10, 2019 from the Water Superintendent. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. TeWinkle, to authorize the purchase of Tracking Cylinders and Dewatering Belts for the BDP Belt Filter Press at the Wastewater Treatment Plant for an amount not to exceed $6,500.00 from budget code ss1.8130.4 as requested by the Water Superintendent in a memo dated 1/10/19. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to authorize the carryover of 102 hours of vacation for Dawn Yantch to be used by April 30, 2019 as requested by the Justices. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. TeWinkle, seconded by Mr. Catalano, to approve purchase order #35440 for an amount not to exceed $9,251.08 for Harris Computer, Inc. for system support for 2019. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Robusto, seconded by Mr. Catalano, to authorize the Town Attorney, Richard Williams and Supervisor Frank Robusto to attend a seminar entitled Ensuring Local Governments Comply with the Law, at the Doubletree Inn, Rochester, NY, April 5, 2019 for an amount not to exceed $700.00, as requested by the Attorney for the Town. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Catalano, seconded by Mr. Leszyk, to authorize the renewal of the Town’s Insurance policies with Hoffman Hanafin & Associates for an amount not to exceed $125,499.77 as requested by the Town Accountant. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Leszyk, seconded by Mr. Catalano, to authorize the Highway Superintendent to attend Advocacy Day in Albany, NY, March 5-6, 2019 in support of the Consolidated Highway Improvements Program (C.H.I.P.S.) Funding with all actual and necessary expenses to be a town charge
not to exceed $600.00 from budget code A5010.4 as requested in memo 19-01. 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Eaton would like to receive the agenda a little earlier so he has time to prepare and go over it.

Mr. Robusto stated he has been the Supervisor for one year and it has been enjoyable. He plans to run again this year. He stated many of the good things that have happened in the Town in 2018 and the goal for 2019 is to increase revenue without raising taxes.

Mr. Catalano stated that the Justice Court records and dockets for 2018 are available for examination. Mr. Catalano also feels Route 104 in Ontario has inconsistent traffic control devises. Mr. Robusto will contact the Department of Transportation regarding this matter.

Approval of Claims - A motion was made by Mr. TeWinkle, seconded by Mr. Eaton, to approve the abstract of claims for January 14, 2019 including vouchers 3713 through 3838 for 2018 (3714 & 3715 used by the Business Office) for a total of $68,262.25 and vouchers #1 through #67 for 2019 (1-6 used by the Business Office) with a grand total of $16,270.59 and to authorize the Supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED

Executive Session - A motion was made by Mr. Leszyk, seconded by Mr. Eaton, to move into an executive session at 8:30 p.m. for a personnel matter leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension of a particular person. 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:16 p.m.

Adjourn - A motion was made by Mr. Eaton, seconded by Mr. TeWinkle, to adjourn at 9:17 p.m. 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.